Moberly Area Community College
Common Syllabus

RXP201 Reflective Exploration

Instructor: 
Office number: 
Office hours: 
Contact information: 
Classroom number: 
Class days and time: 

Course Description: RXP201 Reflective Exploration (1-0-1)
This course will consist of a specialized study of a book that is not covered in-depth in courses already offered. Books will be selected in order to provide students with opportunities to explore significant societal issues or events and to promote self-reflection regarding the relationship of those issues and events to the student’s own experiences. Students may take no more than three times and receive credit for the course.

Prerequisite/Co-requisite: None

Text: Title: To be determined prior to each semester
Author: 
Edition: 
Publisher: 
ISBN: 

Other Required Materials: Per instructor policy

Purpose of Course: To provide students with an in-depth study of a book and its connection with the world and students’ lives.

Course Objectives: Through the completion of this course, students will:

- Advance in their ability to analyze and evaluate written information in a well-reasoned way;
- Utilize and build on their critical thinking, problem-solving and observation skills;
- Learn that the environment can influence written work and its interpretation;
- Analyze/interpret the selected book through worksheets, written assignments, quizzes and projects.
- Reflect on the impact/relationship of topic to personal experience.
Course Content: Content will vary based off of the book chosen for the course. All students will be required to connect book content to their lives and the world around them through written work and projects.

Assessment of Student Learning: Per instructor

Grading Scale: This course will be graded on a pass-fail basis. Any grade of 70% or higher will be passing.

Expected Study Time Commitments: Students should expect to spend approximately 2 to 4 hours per week studying, reading, and working on assignments for each registered credit hour. For example, 6 to 12 study hours per week may be expected for a 3 credit hour class.

Description of Major Assignment(s): Per instructor

Schedule of Student Assignments/Activities:

Week 1: Welcome and introduction to the class and book. - Short Essay 1  
Week 2: Read Chapters-complete Journal Entry- Introduction Discussion Post  
Week 3: Read Chapters-complete Journal Entry - Discussion Post  
Week 4: Read Chapters-complete Journal Entry and quiz  
Week 5: Read Chapters-complete Journal Entry - Discussion Post  
Week 6: Read Chapters-complete Journal Entry - Discussion Post  
Week 7: Read Chapters-complete Journal Entry - Discussion Post  
Week 8: Read Chapters-complete Journal Entry - Short Essay 2  
Week 9: Read Chapters-complete Journal Entry - Discussion Post  
Week 10: Read Chapters-complete Journal Entry - Discussion Post  
Week 11: Read Chapters-complete Journal Entry - Discussion Post  
Week 12: Read Chapters-complete Journal Entry and quiz  
Week 13: Read Chapters-complete Journal Entry - Discussion Post  
Week 14: Finish Book-complete Journal Entry - Discussion Post  
Week 15: Book Review due and Final Discussion Post  
Week 16: Final Project Due

Statement to Connect Course with General Education Outcomes: In compliance with MACC's General Education outcomes, the student who successfully completes this course will be able to:

- Higher Order Thinking: Students will demonstrate the ability to distinguish among opinions, facts, and inferences; to identify underlying or implicit assumptions; to make informed judgments; to solve problems by applying evaluative standards; and to reflect upon and refine those problem-solving skills. This outcome involves creative thinking, critical thinking, and quantitative literacy.

- Communication: Students will demonstrate the ability to communicate effectively through oral, written, or digital channels using the English language or quantitative or other symbolic systems. Students should be able to write and speak with thoughtfulness, clarity, coherence,
and persuasiveness; read and listen critically; and select channels appropriate to the audience and message.

- **Valuing:** Students will demonstrate the ability to understand the moral and ethical values of a diverse society; and to appreciate the values of diversity, equity, and sustainability.

**College / Instructor Policies:**

**Academic Dishonesty:** MACC board policy is as follows: “Academic dishonesty by students damages institutional credibility and unfairly jeopardizes honest students; therefore, it will not be tolerated in any form.” Forms of academic dishonesty include but are not limited to the following: violations of copyright law, plagiarism, fabrication, cheating, collusion, and other academic misconduct. Incidents of dishonesty regarding assignments, examinations, classroom/laboratory activities, and/or the submission of misleading or false information to the College will be treated seriously. The procedure for handling academic dishonesty is outlined in the Student Handbook (*Policy Handbook, M.010*). In cases of alleged academic dishonesty, the burden of proof is on the student, not on the instructor.

**Attendance Policy:** Students are expected to attend all class sessions for which they are enrolled. The College reserves the right to drop or withdraw students from courses due to lack of attendance.

Students need to be aware that dropping/being dropped from a course and their last date of attendance in the course may impact their financial aid.

MACC faculty are required to track attendance and report lack of attendance. An instructor must complete the appropriate steps to drop a student within one week following the student’s violation of the attendance policy. Additionally, a student’s attendance rate will be calculated based upon the first day the academic session begins (not the student’s date of enrollment in the course). If a student does not attend a course as defined below, the student will be dropped as “Never Attended.”

**Term Length Drop Calculations**

- **16-week:** Any student who misses two (2) consecutive weeks of class will be dropped from the course by the instructor unless acceptable justification is provided by the student and the student still has the opportunity to be successful in the course.

- **8-week:** Any student who misses one (1) consecutive week of class will be dropped from the course by the instructor unless acceptable justification is provided by the student and the student still has the opportunity to be successful in the course.

- **4-week:** Any student who misses two (2) consecutive days of class will be dropped from the course by the instructor unless acceptable justification is provided by the student and the student still has the opportunity to be successful in the course.

- **Intersession:** Any student who misses one (1) day of class will be dropped from the course by the instructor unless acceptable justification is provided by the student and the student still has the opportunity to be successful in the course.
Acceptable justification may include, but is not limited to, family emergencies, illness or injury, college-approved co-curricular and extra-curricular activities, and religious holidays.

**Definition of Course Attendance**

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<thead>
<tr>
<th>In Seat Course</th>
<th>Physically attending scheduled, face-to-face, class meetings</th>
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<tbody>
<tr>
<td>Virtual Course</td>
<td>Being present, via appropriate platform, for scheduled class meetings/activities</td>
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<tr>
<td>Hybrid Course</td>
<td>Physically attending scheduled, face-to-face, class meetings and active participation in the online portion of the course which may include any or all of the following:</td>
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<td></td>
<td>• Completion of quizzes or exams during class meetings and online</td>
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<tr>
<td></td>
<td>• Submission of assignments during class meetings and online</td>
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<tr>
<td></td>
<td>• Participation in discussions during class meetings and online</td>
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<tr>
<td>Online Course</td>
<td>Active participation in an online course includes the following:</td>
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<tr>
<td></td>
<td>• Completion of quizzes or exams</td>
</tr>
<tr>
<td></td>
<td>• Submission of assignments</td>
</tr>
<tr>
<td></td>
<td>• Participation in threaded discussions</td>
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</tbody>
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Simply logging into the Learning Management System (Canvas) and/or accessing the course and course related material does not constitute active participation for the online component of hybrid courses or for online courses. (*Policy Handbook*, I.090 & M.095)

**Make-up and late work:** Per instructor

**Extra-credit work:** Per instructor

**Student Email:** MACC Mail is the official student email system at MACC. Official college communication is sent via this email system. Students are responsible for checking their MACC Mail account regularly. Students may also receive notifications and reminders from MACC through the online learning platform. However, students should remain aware that the online learning platform messaging system and MACC Mail (student email) system are two separate systems.

**ADA Statement:** Students who have disabilities that qualify under the Americans with Disabilities Act may register for assistance through the Office of Access and ADA Services. Students are invited to contact the Access Office to confidentially discuss disability information, academic accommodations, appropriate documentation and procedures. For more information, please call either the Moberly office at (660) 263-4100 x 12420 or the Columbia office at (573) 234-1067 x 12120, or visit our web page at [http://www.macc.edu/index.php/services/access-office](http://www.macc.edu/index.php/services/access-office).

**Title IX Statement:** MACC maintains a strict policy prohibiting sexual misconduct in any form,
including sexual harassment, sexual discrimination, and sexual violence. All MACC employees, including faculty members, are considered mandated reporters of sexual misconduct and as such are expected to contact the Title IX Coordinator when they become aware, in conversation or in writing, of an incident of sexual misconduct. For more information on this policy or to learn about support resources, please see http://www.macc.edu/sexual-misconduct-policy (links to an external site) or contact Ms. Cheryl Lybarger, MACC’s Title IX Coordinator, at 660-263-4110, ext. 11369 or CherylLybarger@macc.edu.