Moberly Area Community College  
Common Syllabus

Foundations of Nursing I   PNC120
Current Term

Instructor:  
Office number:  
Office hours:  
Contact information:  
Classroom number:  
Class days and time:

Catalog Description:  PNC120 (2-2-3) This course combines theory and laboratory experiences to provide the novice practical nursing student with entry level skills designed to perform basic data collection and assist the client in meeting activities of daily living. Knowledge and skills compare similarly to those taught in a certified nurse aid course. Concepts include hygiene, environmental cleanliness and safety, rest and sleep, positioning and ambulation, sensory perception, intake and output, and vital signs. Integrated concepts include age variations in client care, cultural considerations and the role of the LPN on the health care team.

Pre or Co-requisites: BIO209 (Physiology).  
PNC courses must be taken in sequence as outlined in the academic map.

Total Credit Hours: 3  
Theory: 2 credit hours; Lab: 1 credit hour

Clock Hours: Lecture Hours: 4 hours per week for 8 weeks  
Lab Hours: 4 hours per week for 8 weeks (32 Total Hours)

Text(s):

Essentials for Nursing Practice; 9th Edition; Author: Potter, Perry, Stockert, Hall; Publisher: Elsevier; ISBN: 978-0-323-48184-7


Skills Check-Off List—found in a course module. To be kept and updated throughout the program; then to be submitted at the completion of the program.

Other required materials:  
Stethoscope, watch with second hand, pen light, bandage scissors, and gait belt
Purpose of Course:
This course is designed to instruct the practical nursing student in the basic nursing skills, attitudes, and concepts which are essential to becoming a practical nurse. Nursing skills will be approached from a holistic point of view to include psychological, physiological, cultural, and environmental impact in planning individualized client care. Preventative and restorative nursing are stressed. This course progresses from simple to complex in the knowledge and skills functions of the practical nurse.

Course Objectives:
After completion of this course the student is prepared to:
1. Describe the role of the practical nurse in the delivery of client care throughout the lifespan.
2. Identify cultural factors that could influence client care.
3. Demonstrate proficiency in the performances of nursing procedures and skills.
4. Describe basic principles of effective communication.
5. State rationale for the performance of basic procedures.
6. Define the principles of infection and immunity.

Course Content:
This course may be presented in any order that best fits the schedule. It is the student’s responsibility to pay attention to the calendar. Each unit will have its own exams, homework, etc. and all grades will go into the same course grade book.

   Unit 1: Infection Prevention and Control—Chapter 14
   Unit 2: Vital Signs—Chapter 15
   Unit 3: Activity and Exercise and Immobility—Chapters 28 and 29
   Unit 4: Safety and Hygiene—Chapters 30 and 31
   Unit 5: Sleep, Pain Management and Sensory Alterations—Chapters 33, 34, and 39

Lab activities designed to meet the objectives:
1. Proper hand hygiene. Donning and removing personal protective equipment; including sterile gloves.
2. Obtaining and analyzing vital signs; temperature, radial and apical pulses, blood pressure, and respiratory rate.
3. Implementing safe transfer techniques, moving and positioning a patient in bed, applying antiembolic compression socks, and applying physical restraints.
4. Performing a complete bed bath and changing an occupied bed. Providing male and female perineal care. Providing oral care and shaving the face.

Connection with Health Sciences Division (HSD) Outcome Statement:
In compliance with MACC’s HSD outcomes, the student who successfully completes this course will be able to:

Outcome I:
Students will demonstrate effective written and oral communication skills.

- Students will document skills performed and will be evaluated on their communication with clients and peers during simulated situations in the lab setting.

Outcome III:
Students will think critically while systematically assessing problems, identifying issues and implementing solutions

- In the lab setting students will measure and analyze vital signs; determining normal ranges and possible causes of vital signs outside of normal ranges. Students will respond to varied situations in the lab setting and will be evaluated on their responses, observations and problem solving abilities.

Outcome IV:
Students will apply principles of professionalism and safety standards when entering the workforce.

- In the lab setting students will be evaluated on their professionalism (interaction with clients and peers) and their ability to follow safety standards with skill completion. The student will demonstrate infection control, use of personal protective equipment, ambulation safety, and safe use of hospital equipment.

ASSESSMENT OF STUDENT LEARNING

Grade Scale:

A = 92-100%
B = 83-91%
C = 78-82%
D = 66-77%
F = 65 and below

The final grade for this course is determined by the following scale:

Unit exams = 65% of final grade
Quizzes, homework, etc., = 10% of final grade
Final = 25% of final grade

- Students are required to pass the theory portion of the course with a minimum of 78%.
- In addition, students must earn a score of “C” or 78% of total lab points possible in lab performance AND in written lab assignments.

  - Lab grades and theory grades are independent of one another.
  - In the case of lab failure, the theory grade will be assigned as “no credit” (N/C) if the student has earned 78% or greater in theory.
  - In the case of a grade less than 78% in theory, the failing grade will be assigned and a grade of “no credit” (N/C) will be assigned for the lab portion of the course if the
student has earned 78% or greater in both performance evaluations and lab paperwork assignments.

- In the case that both the theory and clinical portion of the course is less than “C”/78%; the failing grade will be assigned to theory and an F/Fail will be assigned to clinical.

The lab portion of the course is a pass/fail grade. To accomplish a passing grade for lab, the student is required to pass lab with a minimum of 78% on both Lab Performance Evaluations AND a minimum of 78% on the Lab Paperwork.

See PN Student Handbook Clinical /Lab

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<tr>
<th>Lab:</th>
<th>Pass/Fail</th>
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<tr>
<td>Lab Grades:</td>
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<tr>
<td>Lab Performance Evaluations</td>
<td>78%</td>
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<tr>
<td>Lab Paperwork</td>
<td>78%</td>
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**Assessment:**

Learning outcomes will be measured through, but not limited to, the following:

- Unit exams
- Quizzes and Written Assignments
- Final Comprehensive Examination
- Lab Paperwork/Documentation
- Lab Performance Evaluations

**Program outcomes and assessment:** The practical nursing faculty continually strives to meet the needs of the practical nursing student through program improvements. This is a cooperative effort that includes input from the faculty, students, the Practical Nursing Advisory Board and other appropriate agencies or entities. Students are assessed on mastery of the course concepts and essential skills throughout the courses of the Practical Nursing program. Other program assessments are part of the Comprehensive Nursing Assessment Plan that includes clinical performance criteria, essential skills mastery, the clinical process evaluation, NCLEX-PN testing, successful licensure, placement rates, follow-up surveys, and approval by the Missouri State Board of Nursing.

**Expected Study Time Commitments:**

Students should expect to spend approximately 2 to 4 hours per week studying, reading, and working on assignments for each registered credit hour. For example, 6 to 12 study hours per week may be expected for a 3-credit hour class.

**Description of Assignment(s)/Project(s):**

**Method of instruction:** A variety of instructional methods may be utilized throughout the course at the discretion of the instructor. These may include lecture, PowerPoint, simulation, audiovisual, computer assisted learning, group discussion, guest lecturer, or attendance at specified outside conferences. Quizzes, exams, presentations, completion of plan of care, and/or demonstration may be utilized as appropriate throughout the course.
Pre-Lecture Prep Work: Prior to each lecture each student is responsible for reading the assigned chapters in texts.

Participation: Participation in classroom discussion is expected, both with the class as a whole, and within small groups.

INSTRUCTOR POLICIES

Tardiness:

Make-up and late work:

Extra-credit work:

Schedule of Student Assignments/Activities: Attached is the 8 week schedule.

Other:

COLLEGE POLICIES

Attendance Policy: Students are expected to attend all class sessions for which they are enrolled. The College reserves the right to drop or withdraw students from courses due to lack of attendance.

Students need to be aware that dropping/being dropped from a course and their last date of attendance in the course may impact their financial aid.

MACC faculty are required to track attendance and report lack of attendance. An instructor must complete the appropriate steps to drop a student within one week following the student’s violation of the attendance policy. Additionally, a student’s attendance rate will be calculated based upon the first day the academic session begins (not the student’s date of enrollment in the course). If a student does not attend a course as defined below, the student will be dropped as “Never Attended.”

Term Length Drop Calculations

16-week: Any student who misses two (2) consecutive weeks of class will be dropped from the course by the instructor unless acceptable justification is provided by the student and the student still has the opportunity to be successful in the course.

8-week: Any student who misses one (1) consecutive week of class will be dropped from the course by the instructor unless acceptable justification is provided by the student and the student still has the opportunity to be successful in the course.

4-week: Any student who misses two (2) consecutive days of class will be dropped from the course by the instructor unless acceptable justification is provided by the student and the student still has the opportunity to be successful in the course.
Intersession: Any student who misses one (1) day of class will be dropped from the course by the instructor unless acceptable justification is provided by the student and the student still has the opportunity to be successful in the course.

Acceptable justification may include, but is not limited to, family emergencies, illness or injury, college-approved co-curricular and extra-curricular activities, and religious holidays.

Definition of Course Attendance

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<th>Course</th>
<th>Definition</th>
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<tbody>
<tr>
<td>In Seat</td>
<td>Physically attending scheduled, face-to-face, class meetings</td>
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<tr>
<td>Virtual</td>
<td>Being present, via appropriate platform, for scheduled class meetings/activities</td>
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| Hybrid        | Physically attending scheduled, face-to-face, class meetings and active participation in the online portion of the course which may include any or all of the following:  
  • Completion of quizzes or exams during class meetings and online  
  • Submission of assignments during class meetings and online  
  • Participation in discussions during class meetings and online |
| Online        | Active participation in an online course includes the following:  
  • Completion of quizzes or exams  
  • Submission of assignments  
  • Participation in threaded discussions |

Simply logging into the Learning Management System (Canvas) and/or accessing the course and course related material does not constitute active participation for the online component of hybrid courses or for online courses. (Policy Handbook, I.090 & M.095)

Academic Dishonesty:

MACC board policy is as follows: “Academic dishonesty by students damages institutional credibility and unfairly jeopardizes honest students; therefore, it will not be tolerated in any form.” Forms of academic dishonesty include but are not limited to the following: violations of copyright law, plagiarism, fabrication, cheating, collusion, and other academic misconduct. Incidents of dishonesty regarding assignments, examinations, classroom/laboratory activities, and/or the submission of misleading or false information to the College will be treated seriously. The procedure for handling academic dishonesty is outlined in the Student Handbook (Policy Handbook M.010). In cases of alleged academic dishonesty, the burden of proof is on the student, not on the instructor.

Student Email:

MACC Mail is the official student email system at MACC. Official college communication is sent via this email system. Students are responsible for checking their MACC Mail account regularly. Students may
also receive notifications and reminders from MACC through the online learning platform. However, students should remain aware that the online learning platform messaging system and MACC Mail (student email) system are two separate systems.

**ADA Statement:**

Students who have disabilities that qualify under the Americans with Disabilities Act may register for assistance through the Office of Access and ADA Services. Students are invited to contact the Access Office to confidentially discuss disability information, academic accommodations, appropriate documentation and procedures. For more information, please call either the Moberly office at (660) 263-4100 x 11240 or the Columbia office at (573) 234-1067 x 12120, or visit our web page at [http://www.macc.edu/index.php/services/access-office](http://www.macc.edu/index.php/services/access-office).

**Title IX Statement:**

MACC maintains a strict policy prohibiting sexual misconduct in any form, including sexual harassment, sexual discrimination, and sexual violence. All MACC employees, including faculty members, are considered mandated reporters of sexual misconduct and as such are expected to contact the Title IX Coordinator when they become aware, in conversation or in writing, of an incident of sexual misconduct. For more information on this policy or to learn about support resources, please see [http://www.macc.edu/sexual-misconduct-policy](http://www.macc.edu/sexual-misconduct-policy) or contact Cheryl Lybarger, MACC’s Title IX Coordinator, at 660-263-4110, ext. 11369 or cheryll@macc.edu.