



# Moberly Area Community College

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Student Technology Center  
Furnishing

Request for Bid

PROJECT # 0726-01

**Moberly Area Community College  
101 South College Avenue  
Moberly, Missouri**

# Instructions to Bidders

## Project Location

MACC Columbia campus

601 Business Loop 70 West, Suite 216

Columbia, MO 65201

## Bid Due Date

Sealed bids must be received in the Office of Plant Operations at the Moberly MACC location, 101 College Avenue, room 136 of the Main Building, by 9am, July 20, 2026. All bids must be clearly marked "Student Technology Center Furnishings". A public bid opening will be held at the place and time bids are due.

MACC reserves the right to accept or reject any or all bids. Approval for purchase rests with the Board of Trustees.

## Bid Documents

- Contractor Bid Submittal Sheet – completed and signed
- Specifications/Scope completed – Bid form completed and signed
- Design/Product supporting documents
- Alternate Bid Submittal Sheet – Completed and signed, if applicable

## Information

- For additional information, please contact the Plant Operations Office at 660-263-4100 extension 11230 or email: [darrinf@macc.edu](mailto:darrinf@macc.edu)

# **STUDENT TECHNOLOGY CENTER FURNITURE PROCUREMENT & INSTALLATION BID PACKAGE**

Facility: Student Technology Center

Scope: Furnish, deliver, assemble, install and place all furniture shown on layout drawings excluding the existing reception desk.

## **Project Overview**

Turnkey furniture procurement and installation package for collaborative learning, technology workstations, study areas, and lounge seating.

## **Design Intent**

Provide durable institutional-grade furnishings supporting collaboration, technology use, study, and student engagement.

## **Basis of Design & Preferred Manufacturers**

Owner may identify preferred brands. Brands establish design intent and quality standard, not exclusivity.

## **Approved Equal Process**

Alternates allowed only with complete product data, dimensions, finishes, warranty information, and owner approval.

## **Furniture Zones**

A. Two 6-person collaboration pods. B. Two collaborative training tables. C. One round meeting table with six chairs. D. Four individual technology stations. E. Lounge seating area.  
Existing reception desk excluded.

## **Performance Standards**

Commercial grade, ANSI/BIFMA compliant, matching finish lots, technology-ready cable management where applicable.

## **Finish Requirements**

Submit finish boards, laminate samples, upholstery samples, edge details, and metal finish samples for approval. See Bill of Materials for specified finish requirements.

## **Installation Requirements**

Field verify dimensions, coordinate delivery, protect premises, remove packaging, clean furniture, and correct deficiencies. Owner requests bidder to disclose the expected completion date from the time of order. Board approval would be given on 07/27/26.

Expected Completion Date: \_\_\_\_\_

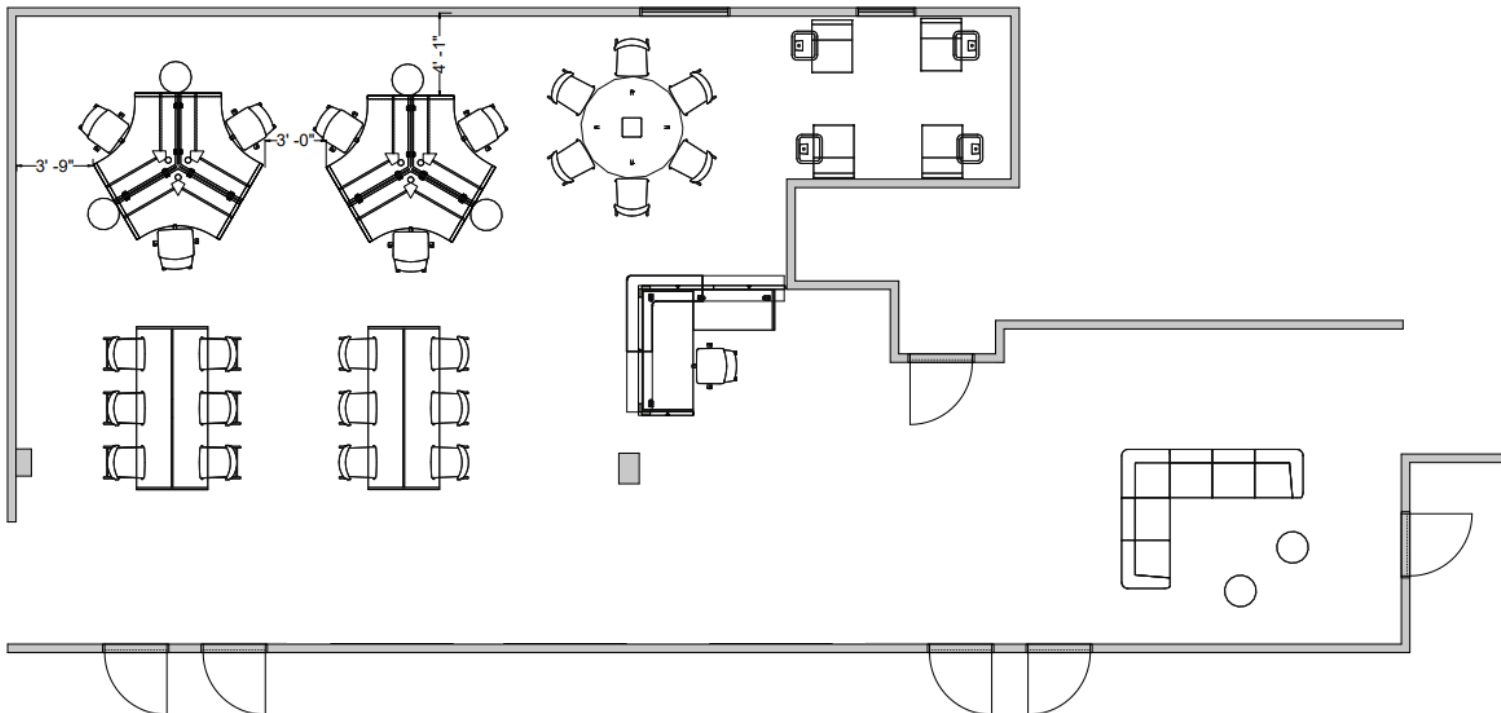
## Warranty Requirements

Minimum 10-year warranty on tables, seating, and casegoods where available.

## Bid Form

Provide base bid, approved equal alternate bid, technology enhancement alternate, premium upholstery alternate, references, schedule, and signatures.

| Furniture Item/Area                  | Vendor Pricing |
|--------------------------------------|----------------|
| A. Collaboration Pods (Qty 2)        | \$_____        |
| B. Collaborative Tables (Qty 2)      | \$_____        |
| C. Round Meeting Table (Qty 1)       | \$_____        |
| D. Individual Quiet Stations (Qty 4) | \$_____        |
| E. Task Chairs                       | \$_____        |
| - Chairs for Pods (Qty 6)            |                |
| - Collaborative Chairs (Qty 12)      |                |
| - Round Table Chairs (Qty 6)         |                |
| F. Lounge Seating Package            | \$_____        |
| G. Occasional Tables                 | \$_____        |
| - Round Vinyl Covered (Qty 6)        |                |
| - Laptop Table/Pedestal (Qty 4)      |                |
| H. Installation & Assembly           | \$_____        |
| I. Delivery & Freight                | \$_____        |
| Base Bid                             | \$_____        |



## BILL OF MATERIALS

| LINE | IMAGE                                                                               | QTY | PRODUCT                                                                                                                                                                                                                                                                               |
|------|-------------------------------------------------------------------------------------|-----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1    |    | 1   | <b>HSYSEMP120EL4828</b><br>Double Depth UL End for 24D Wksf (used for 120)<br>Select Paint \$(P2) P2 Paint Opts<br>Select Grade 2 Paint .PR6 Silver                                                                                                                                   |
| 2    |    | 5   | <b>HSYSEMP120EL4828</b><br>Double Depth UL End for 24D Wksf (used for 120)<br>Select Paint \$(P2) P2 Paint Opts<br>Select Grade 2 Paint .PR6 Silver                                                                                                                                   |
| 3    |    | 6   | <b>HSYSEMP120POST</b><br>Post Leg for 120<br>Select Paint \$(P2) P2 Paint Opts<br>Select Grade 2 Paint .PR6 Silver                                                                                                                                                                    |
| 4    |    | 6   | <b>HSYSEMP120UB242</b><br>120 Support Beam 42W (Box of 2)                                                                                                                                                                                                                             |
| 5    |  | 6   | <b>HSYSEMP120WS4224</b><br>120 Degree Corner Worksurface 42x24<br>Select Laminate \$(L1STD) Grd L1 Standard Laminates<br>Select Grade 1 Laminate Finish .LDW1 Designer White 15051<br>Select Edgeband Color .DW Designer White 15051<br>Select Grommet Color .DW Designer White 15051 |
| 6    |  | 6   | <b>HUSPEMP1342</b><br>PET Empower Screen 13h x 42w<br>Solid Core Options .DGY3 Medium Grey<br>Bracket Paint Option \$(P2) P2 Paint Opts<br>Select Grade 2 Paint .PR6 Silver                                                                                                           |
| 7    |  | 1   | <b>HFLCC1</b><br>Flock Modular Corner Chair<br>Flock Leg Opt .L Standard Leg PR8 or P7A FRM<br>Select Upholstery \$(2) Grade 2 Uph<br>Grade 2 Fab .WP Whisper Vinyl<br>Whisper Vinyl 83 Pewter<br>Flock Frame Opt .PR8 Silver Texture                                                 |

| LINE | IMAGE                                                                               | QTY | PRODUCT                                                                                                                                                                                                                                                                                                                                                                                                         |
|------|-------------------------------------------------------------------------------------|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 8    |    | 3   | <b>HFLMC1</b><br>Flock Modular Chair<br><br>Flock Leg Opt .L Standard Leg PR8 or P7A FRM<br>Select Upholstery \$(2) Grade 2 Uph<br>Grade 2 Fab .WP Whisper Vinyl<br>Whisper Vinyl 83 Pewter<br>Flock Frame Opt .P7A Textured Charcoal N/A caster                                                                                                                                                                |
| 9    |    | 1   | <b>HFLML1</b><br>Flock Modular Left End<br><br>Flock Leg Opt .L Standard Leg PR8 or P7A FRM<br>Select Upholstery \$(2) Grade 2 Uph<br>Grade 2 Fab .WP Whisper Vinyl<br>Whisper Vinyl 83 Pewter<br>Flock Frame Opt .P7A Textured Charcoal N/A caster                                                                                                                                                             |
| 10   |    | 1   | <b>HFLMR1</b><br>Flock Modular Right End<br><br>Flock Leg Opt .L Standard Leg PR8 or P7A FRM<br>Select Upholstery \$(2) Grade 2 Uph<br>Grade 2 Fab .WP Whisper Vinyl<br>Whisper Vinyl 83 Pewter<br>Flock Frame Opt .P7A Textured Charcoal N/A caster                                                                                                                                                            |
| 11   |   | 6   | <b>HFLYO1</b><br>Flock Round Mini<br><br>Glide Option .HG Hidden Glide<br>Select Upholstery \$(2) Grade 2 Uph<br>Grade 2 Fab .WP Whisper Vinyl<br>Whisper Vinyl 42 Salsa                                                                                                                                                                                                                                        |
| 12   |  | 6   | <b>HIWMM</b><br>Ignition 2 Task Mid-back<br><br>Control Type .Y2 Advanced Synchro-Tilt SeatSlidr<br>Select Arm Type .N Armless<br>Select Caster/Glide Option .H Hard Caster<br>Select Mesh Color .IF 4-Way Fog<br>Select Upholstery \$(2) Grade 2 Uph<br>Grade 2 Fab .WP Whisper Vinyl<br>Whisper Vinyl 42 Salsa<br>Select Lumbar .NL No Lumbar<br>Select Base .SB Standard Base<br>Select Frame Color .T Black |

| LINE | IMAGE                                                                               | QTY | PRODUCT                                                                                                                                                                                                                                                                                      |
|------|-------------------------------------------------------------------------------------|-----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 13   |    | 4   | <b>HML1S</b><br>Grove Single Seat Lounge<br><br>Select Arm Type .N Armless<br>Select Upholstery \$(2) Grade 2 Uph<br>Grade 2 Fab .WP Whisper Vinyl<br>Whisper Vinyl 83 Pewter<br>Grove Leg Opt .TS Tapered Square Leg<br>Select Leg Color .PR8 Silver Texture                                |
| 14   |    | 6   | <b>HSCS2</b><br>Accomodate Cafe Height Stool<br><br>Select Arm Type .N Armless<br>Select Caster Option .E Standard Nylon Glide<br>Select Upholstery \$(2) Grade 2 Uph<br>Grade 2 Fab .WP Whisper Vinyl<br>Whisper Vinyl 42 Salsa<br>Accomodate Frame Opt .PR8 Silver Texture                 |
| 15   |    | 3   | <b>HSGS6</b><br>Accomodate Set of Two Guest Chairs<br><br>Select Arm Type .N Armless<br>Select Caster Option .E Standard Nylon Glide<br>Select Upholstery \$(2) Grade 2 Uph<br>Grade 2 Fab .WP Whisper Vinyl<br>Whisper Vinyl 42 Salsa<br>Accomodate Frame Opt .PR8 Silver Texture           |
| 16   |  | 4   | <b>HCWPT</b><br>15" x 17" Personal Table<br><br>Laminate Grade Options \$(L1STD) Grd L1 Standard Laminate<br>Select Grade 1 Laminate Finish .LAHP Handspun Pearl<br>Select Edgeband Color .LOFT Loft<br>Paint Grade Options \$(P2) P2 Paint Opts<br>Select Grade 2 Paint .PR8 Silver Texture |
| 17   |  | 1   | <b>HTFXL29</b><br>Preside 29.5H X-Base for 48 & 60 Tops<br><br>Paint Selection \$(P2) P2 Paint Opts<br>Select Grade 2 Paint .PR6 Silver                                                                                                                                                      |

| LINE | IMAGE                                                                             | QTY | PRODUCT                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|------|-----------------------------------------------------------------------------------|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 18   |  | 1   | <b>HTLC4296HCTP</b><br>Presd 42Wx96L Cafe HT non-pwrd Collb Tbl w/prtl mod<br><br>Select Grommet .N No Grommets<br>Select Top Laminate \$(L1STD) Grd L1 Standard Laminates<br>lect Grade 1 Laminate Finish .LDW1 Designer White 15051<br>Select Base Laminate \$(L1STD) Grd L1 Standard Laminates<br>lect Grade 1 Laminate Finish .LDW1 Designer White 15051<br>Select Modesty Laminate \$(L1STD) Grd L1 Standard Laminates<br>lect Grade 1 Laminate Finish .LDW1 Designer White 15051<br>Select Edgeband Color .DW Designer White 15051 |
| 19   |  | 1   | <b>HTLC4296LCTP</b><br>Presd 42Wx96L Seat HT non-pwrd Collb Tbl w/prtl mod<br><br>Select Grommet .N No Grommets<br>Select Top Laminate \$(L1STD) Grd L1 Standard Laminates<br>lect Grade 1 Laminate Finish .LDW1 Designer White 15051<br>Select Base Laminate \$(L1STD) Grd L1 Standard Laminates<br>lect Grade 1 Laminate Finish .LDW1 Designer White 15051<br>Select Modesty Laminate \$(L1STD) Grd L1 Standard Laminates<br>lect Grade 1 Laminate Finish .LDW1 Designer White 15051<br>Select Edgeband Color .DW Designer White 15051 |
| 20   |  | 1   | <b>HTLD60</b><br>Preside 60 Round Top<br><br>Edge Selection .G 2mm Edgeband<br>Select Edge Finish DW Designer White<br>Select Grommet .N No Grommets<br>Laminate Top Selection \$(L1STD) Grd L1 Standard Laminates<br>lect Grade 1 Laminate Finish .LDW1 Designer White 15051                                                                                                                                                                                                                                                            |

## Alternate Product Submission Form

Manufacturer: \_\_\_\_\_ Model: \_\_\_\_\_ Warranty: \_\_\_\_\_

Provide drawings, finish samples, dimensions, installation requirements, and references for owner approval.

Bid alternates are welcome, but must adhere to the basis of design set forth in the cut sheets for the project. The owner reserves the right to reject any alternative requests if they do not find it fits the basis of design set forth.

Bidder must provide descriptive literature, warranty, and color choices with their bid, if not bidding the brands specified.

Bid alternates must be submitted via email to [plantoper@macc.edu](mailto:plantoper@macc.edu) by July 16<sup>th</sup> at 1pm. A bid alternate form required to submit (included) to be titled "BID ALT FORM" and must be submitted for each individual item requested to change. Approval(s) will be given the following day on July 17<sup>th</sup> via email with accompanying addendum and updated bid forms. Along with the Bid Alternate Form, all alternates will be required to be submitted with the manufacturers warranty for review.

All approved alternate bids must be submitted in the form of a sealed bid.

Sealed bids must be received in the Office of Plant Operations at the Moberly MACC location, 101 College Avenue, room 136 of the Main Building, by 9am, July 20, 2026. All bids must be clearly marked "Student Technology Center Furnishings". A public bid opening will be held at the place and time bids are due.

Each item listed has a manufacturer/distributor and model number. However, bidders may quote alternate brands that are equal to the written specifications. The owner (MACC) will make the final determination of whether the alternate brand is an equal. If bidding and alternate, you must keep to the sizes and design direction of the specified furnishings.

Color selections of plastic, laminates, and metals will need to follow the standard color/finishes specified in the bid package "Bill of Materials" section.

For questions regarding the bid specifications, please contact Darrin Fox, Assistant Director at [darrinf@macc.edu](mailto:darrinf@macc.edu)

For a copy of the alternate bid submittal sheet in the form of an Excel file, please contact Darrin Fox

# FURNITURE ALTERNATE BID SUBMITTAL SHEET

Project Name: \_\_\_\_\_

Project Number: \_\_\_\_\_

Bid Date: \_\_\_\_\_

Contractor/Firm: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

## Alternate Furniture Product Submittal

The undersigned requests consideration of the following alternate furniture products in lieu of those specified in the contract documents.

| Item No. | Specified Manufacturer | Specified Model | Proposed Alternate Manufacturer | Proposed Alternate Model | Basis of Compliance (Equal/Better) | Lead Time | Cost Difference (+/-) |
|----------|------------------------|-----------------|---------------------------------|--------------------------|------------------------------------|-----------|-----------------------|
|          |                        |                 |                                 |                          |                                    |           |                       |
|          |                        |                 |                                 |                          |                                    |           |                       |
|          |                        |                 |                                 |                          |                                    |           |                       |
|          |                        |                 |                                 |                          |                                    |           |                       |
|          |                        |                 |                                 |                          |                                    |           |                       |
|          |                        |                 |                                 |                          |                                    |           |                       |
|          |                        |                 |                                 |                          |                                    |           |                       |

## Supporting Documentation Included

Please check all that apply:

- ☐ Product Data Sheets
- ☐ Technical Specifications
- ☐ Finish Samples

- ☐ Material Samples
  - ☐ Warranty Information
  - ☐ Installation Requirements
  - ☐ Test Reports / Certifications
  - ☐ LEED / Sustainability Documentation
  - ☐ CAD/Revit Files
  - ☐ Space Planning Drawings
  - ☐ Other: \_\_\_\_\_
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## Exceptions and Clarifications

List any deviations from the specified product, dimensions, finishes, performance requirements, warranty, delivery schedule, or installation requirements.

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# Bidder Certification

I certify that the proposed alternate products have been thoroughly reviewed and are, to the best of my knowledge, equal to or exceed the performance, quality, warranty, and design intent of the specified products except as noted above.

**Authorized Representative:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

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## Architect/Owner Review (For Internal Use)

☐ Approved

☐ Approved as Noted

☐ Rejected

Comments:

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**Reviewer:** \_\_\_\_\_

**Date:** \_\_\_\_\_