

Law Enforcement Phlebotomy Program

Phlebotomy Program Information

ESSENTIAL QUALIFICATION REQUIREMENTS

Introduction

Education in phlebotomy involves assimilation of knowledge, acquisition of skills, and development of judgment through handling patient specimens. Phlebotomists must be able to work independently and as a part of a team. They must be able to make appropriate decisions regarding acquisition of patient specimens and handling of those specimens.

The Law Enforcement Phlebotomy program's curriculum requires students to engage in specific experiences with patients and with collection of specimens of all types. Unique combinations of cognitive, affective, psychomotor, physical, and social abilities are required to perform these functions successfully. These abilities are necessary to ensure the health and safety of patients, fellow students, laboratory personnel, faculty, and other healthcare providers.

Policy

MACC has a vested interest in the welfare of patients served by completers of the Law Enforcement Phlebotomy program (LEPP). The College also has a responsibility to its clinical affiliates, future employers, program instructors, and students enrolled in the program. Therefore, not only have academic standards been established but also non-academic essential requirements. These requirements, as distinguished from academic standards, refer to cognitive, physical, and behavioral abilities that students must have to acquire the knowledge and skills of the curriculum successfully. The standards must be met, with or without reasonable accommodation, for students to participate in the program. Discrimination is prohibited based on race, color, sex, national origin, age, disability, marital status, religion, or veteran status in compliance with the Americans with Disabilities Act (PL 101-336).

The essential abilities necessary to acquire or demonstrate competence in phlebotomy and necessary for successful admission and continuance in LEPP include but are not limited to the following:

Motor Skills and Mobility

- Dexterity and fine motor skills to perform blood collection and specimen manipulation
- Physical ability to maneuver within patient collection areas to collect specimens
- Sufficient touch discrimination to distinguish veins when performing venipunctures

Candidates should have sufficient motor function to move about the blood collection area and the patient hospital rooms, and the dexterity to manipulate laboratory supplies, biohazards, chemical hazards, and patient specimens. The phlebotomy student must be able to perform phlebotomy; that is, moving from room to room or patient to patient, stooping or bending, to draw blood safely. The candidate must be able to lift, carry, push, and pull. The candidate must be able to move quickly and/or continuously as well as tolerate long periods of standing or sitting (phlebotomists spend approximately 75% of each day standing or walking). The candidate must be able to travel to clinical laboratory sites for practical experience. Candidates must be willing to work with blood and other potentially infective body fluids.

Sensory/Observation

- Visual ability to read the printed word on paper or a computer monitor
- Visual ability to distinguish gradients of colors Note: Color blindness does not necessarily preclude

admission to the program

- Tactile ability to perform blood draws using assorted devices

A candidate must be able to acquire the information presented in demonstrations and experience in phlebotomy. Additionally, they must be able to evaluate patient responses correctly; accurately read labels, requisitions, wristbands, and other patient-related items; and hear alarms, emergency signals, and cries for help. The candidate must be able to tolerate odors and work in close and crowded areas.

Communication

- Effectively communicate in written and verbal form

Phlebotomy students must be able to process and communicate effectively in oral and written forms. The candidate must communicate clearly, effectively, and sensitively with other students, faculty, staff, patients, and other medical professionals. They must be able to follow oral and written instructions to perform blood collection and collection of other important laboratory specimens correctly.

Cognitive

- Ability to master information presented in lectures, written material, and images

Phlebotomy students must be able to integrate, and synthesize information presented in lectures and in textbooks. The candidate must be able to read and comprehend relatively technical and professional materials.

Behavioral/Emotional

- Emotional stability in potentially stressful circumstances
- Behavioral restraint, emotional maturity, and sensitivity to others

Phlebotomy students must possess the emotional health required to use his or her intellect in exercising appropriate judgment and prompt completion of all responsibilities connected with specimen collection. Students must have the emotional stability to provide professional and technical services under stressful conditions such as emergency demands and distracting environments. Phlebotomists must be team members, honest, compassionate, ethical, responsible, and able to manage time in order to complete procedures within a reasonable time frame.

Professional Conduct

- Professionalism and ethical conduct

Phlebotomy students must recognize the importance of operating in a moral, ethical way in healthcare facilities and the necessity of abiding by high standards of practice. The need for confidentiality must be recognized and observed. These standards identify the requirements for admission, retention, and completion of the program. It is the responsibility of the student with disabilities to request those accommodations that they feel are reasonable and needed to execute the essential functions described.

I have received, read and understand these essential functions document.

Yes

No

Signature (Type Full Legal Name):

Date of Application:

Student ID Number:

Please provide your Legal Name Last Name:

First Name:

Phone:

Work E-Mail Address:

Emergency Contact:

Name:

Phone:

I understand I will be responsible for payment for any required immunizations, drug screen, and background checks.

Yes No

I understand the following time-sensitive immunizations are necessary for entry into the program, and I will submit copies of the official records DarindaM@MACC.edu :

- a. TB Test: 2-TB skin test 7 days apart **OR** 1- T-SPOT/QFT (blood test) within one year prior to the end of rotation
- b. 2 MMR vaccinations **OR** a positive titer/blood test
- c. 2 Varicella vaccinations **OR** a positive titer/blood test
- d. Current season's flu vaccine (if completing rotations during September-March)
- e. Hepatitis B vaccinations series of 3 shots **OR** a positive titer blood test
- f. Tetanus Diphtheria (Td) or (Tdap) **within the last 10 years**

I understand I must obtain a 10-panel drug screen and results must be send to our office directly if I do not obtain drug screen at Mid-Mo Drug Testing.

Yes No

I understand I must submit the background screening form to Background Check Advantage and pay for these results with their office directly. (instruction will be given at a later date)

Yes No

I understand if there are ANY required components missing (immunization records, forms left unsigned, etc.) from my submissions, I will NOT be considered for admission into LEPP.

Yes No

I understand I will need availability Monday - Friday during day time hours for clinical rotations.

Yes No

I understand I will need 100 blood draws before the end of the course to receive my qualification.

Yes No

Release of Information:

I authorize Moberly Area Community College to request and obtain a copy of my criminal background as provided in Section RSMo. 610.120 and make an inquiry to the Department of Social Services regarding the "Employee Disqualification List" as provided in Section RSMo. 660.315. I also authorize Moberly Area Community College to request and obtain a copy of my drug screen results, immunization records, a Division of Family Services background check regarding child abuse or neglect, and a background check with the Office of Inspector General. I also realize I must provide a criminal background check for each state in which I have lived within the past ten (10) years.

I further authorize Moberly Area Community College to provide the necessary documentation of all the above stated information to individual clinical affiliates, to verify my eligibility to participate in the clinical experience.

Yes No

Moberly Area Community College is committed to a policy of non-discrimination on the basis of race, color, national origin, gender, sexual orientation, disability, age, marital or parental status, religion, genetics, ancestry, or veteran status, in admissions, educational programs, activities, and employment. All inquiries concerning nondiscrimination, including equal opportunity and Title IX, should be directed to the Title IX Coordinator: Katelyn Wilson, Associate Dean of Academic and Career & Technical Education, 101 S. College Avenue, Moberly, MO 65270 660-263-4100 ext. 11369. Inquiries concerning Section 504 of the Rehabilitation Act of 1973, which guarantees access to education regardless of disability, should be directed to: Stacy Donald, Director, Office of Access and ADA Services, Moberly Area Community College, Columbia Higher Education Center, Room 119, 601 Business Loop 70 West, Columbia, MO 65203 573-234-1067, ext. 12120.

Signature (Type Full Legal Name):