



Dear Applicant,

Thank you for your interest in Moberly Area Community College's Associate of Applied Science Degree in the Aviation Commercial Pilot Program. This two-year program is housed at the Columbia Regional Airport in Columbia, Missouri. The mission of the program is to prepare qualified professional commercial pilots for a career in aviation. The Aviation program will begin in August 2026.

To begin the application process, all items listed in the following admission packet must be completed and submitted to the Director of the Aviation Commercial Pilot Program at MACC by **Thursday, April 2, 2026**. Carefully review and complete the online application for admission and the information and forms in this application packet. Additional information and application deadlines can also be found on the [Aviation Commercial Pilot](#) webpage.

A weighted admission process is utilized to select qualified candidates for acceptance. The process for selection is outlined in the admission packet. Applicants whose records indicate the greatest potential for successful achievement in the Aviation Program will be selected for admission.

All application materials must be received by the stated deadline. Only complete application packets will be considered. If you have questions, please contact the Director of Aviation Commercial Pilot program at edl@macc.edu or 660-676-2273.

Submit application materials to AviationApplications@macc.edu.

Sincerely,

Ed Longoria
Director of Aviation Commercial Pilot Program
Moberly Area Community College

Aviation Commercial Pilot - Admission Procedures and Program Information

Program Information

Upon completion of the six-semester program, the aviation graduates should have three Federal Aviation Administration (FAA) ratings: Private Pilot, Instrument, and Commercial. The FAA Commercial Pilot check ride may occur after graduation. Aviation graduates are not guaranteed to have those ratings within the six-semester time period. Completing the Associate of Applied Science Degree with MACC does not guarantee success for passing the FAA written examinations and the FAA Check Rides. The Certified Flight Instructor (CFI) rating will require an additional semester.

GPA Requirement

Program applicants must have a high school or college GPA of 2.75 or better or a college-ready score on the HiSET or GED exam. High school GPA is used unless you have 12 or more college-level credit hours.

Program Costs

Program costs can be found on the [Aviation Commercial Pilot](#) webpage.

Financial Aid

All Aviation Commercial Pilot students applying for financial aid and/or scholarships must do so through the [Financial Aid Office](#) at MACC. You should apply for financial aid as soon as possible.

Scholarships

Several organizations offer scholarships for aviation training. The [FAA](#) has a list of some scholarship and grant possibilities.

MACC offers a scholarship once per year for Aviation Commercial Pilot students. Find more information at MACC's [Scholarship](#) page under Workforce Development & Technical Education Department Scholarships.

Student Responsibilities

Students are expected to follow the code of student conduct set by the College and to conduct themselves in an appropriate, ethical, and legal manner at all times. The Student Conduct Policy can be found in MACC's College Catalog.

Federal Aviation Administration (FAA) Medical Exam

Applicants must submit a medical certificate received by an [FAA approved Aviation Medical Examiner](#) (AME) prior to program admission. Click on "Search for an Aviation Medical Examiner (AME)" in the first paragraph. Select "AME" from the "Designee Types" dropdown list and follow the remaining steps as applicable.

First-Class Medical Certificates will be given priority in the admissions process. A Second-Class Medical Certificate may be accepted, but the student must meet one-on-one with the director before being accepted into the program. Third-Class Medical Certificates will not be accepted. The FAA medical exam must be completed no more than one year prior to the program start date.

Citizenship Verification for US Citizens

Applicants who are US Citizens, US Nationals, or Lawful Permanent Residents must provide a copy of proof of citizenship with their application. If accepted into the program, students will be required to show an original proof of citizenship or DOD endorsement to their flight instructor. Documents such as the following serve as acceptable proof of US citizenship:

- Valid, unexpired U.S. Passport (book or card)
- Original (or government-issued certified) US birth certificate AND a government-issued photo ID (e.g. state driver's license)
- Original certificate of birth abroad AND a government-issued photo ID
- Original certificate of US citizenship AND a government-issued photo ID
- Original US naturalization certificate

If you are admitted into MACC's Aviation program, you will be required to show an original document showing US citizenship before you will be allowed to start flight training.

Authorization for Non-US Citizens

Flight Training Security Program (FTSP): The FTSP is a program that **non-US Citizen candidates** must go through to receive authorization to train. Non-US Citizens must be fingerprinted by a TSA-approved collector. After the FTSP emails a Fingerprint Receipt to the candidate, there may be a wait period of up to 30 days before authorization is granted.

FTSP's mission is to ensure that non-U.S. citizens and non-U.S. nationals (candidates) participating in flight training do not pose a threat to aviation or national security. Under U.S. law, U.S. flight training providers may only train candidates for whom TSA has issued a Determination of Eligibility.

This process should be **started upon notification of acceptance** into the program. Visit the [Flight Training Security Program](#) webpage and click on "Register Options" under "**Candidate**" on the left sidebar to begin the process.

Aviation Commercial Pilot - Admission Checklist

Completed application and all documents must be submitted by Thursday, April 2, 2026. All application materials should be sent to AviationApplications@macc.edu.

Complete the following by April 2, 2026:

- ☐ Read through and comply with the admissions procedures for the Aviation Commercial Pilot program.
- ☐ Complete the [MACC College Application online](#) if you are not already a student.
- ☐ Send official high school/GED/HiSET and any college/university [transcripts](#) to Moberly Area Community College.
- ☐ Complete the [online Aviation Commercial Pilot program application](#) at by Thursday, April 2, 2026
- ☐ Forward the Aviation Commercial Pilot program reference form to two (2) professional references. Applicants **must not** try to access completed, confidential reference forms.
- ☐ Inform your references to complete the form and email it to AviationApplication@macc.edu by no later than Thursday, April 2, 2026. **(Printable reference forms are included in this packet. A fillable form can be found on [MACC's Aviation page](#) and can be emailed to references.)**
- ☐ Complete and submit results of an FAA medical exam. Find approved examiners through the FAA [Medical Examiners locator](#). The FAA medical exam must be completed no more than one year prior to the program start date.
- ☐ Submit a copy of proof of US citizenship (if US citizen).
- ☐ Submit flight training experience documentation (if applicable).
- ☐ Submit military discharge documentation (if applicable).

Applications will be reviewed and selected without consideration of sex, age, disability, race, creed, color, religion, natural origin, marital or parental status. Applicants whose records indicate the greatest potential for successful achievement in aviation will be selected. Admissions Committee decisions are final.

Applicants will be notified of the decision via their MACC email within 30 days of the deadline for application.

NOTE: Email application documents to AviationApplications@macc.edu by the April 2, 2026, application deadline. Please include your name in the subject line of the email.

Moberly Area Community College
Aviation Commercial Pilot Program
REFERENCE FORM

TO THE EVALUATOR COMPLETING THIS FORM:

The Admissions Committee needs your candid opinion of this applicant. Your evaluation of them as a person and your impressions of their qualifications and fitness for studying in the Aviation Commercial Pilot program are important. **This form is confidential.**

Name of Applicant to Aviation Program: _____

How long have you known the applicant? _____

What is your association with the applicant? _____

Do you work or have you previously worked in the aviation industry? If yes, please describe your role(s) in the industry. _____

What are the applicant's strengths?

What are the applicant's weaknesses?

Please mark your recommendation of this applicant:

- ☐ I highly recommend.
- ☐ I recommend.
- ☐ I hesitate to recommend.
- ☐ I do not recommend.
- ☐ I have not known the applicant long enough to give a recommendation.

Comments:

Evaluator Signature

Evaluator Printed Name

Evaluator's Title

Date

Provide your phone number if this evaluation warrants further discussion:

Email the completed reference form to AviationApplications@macc.edu and include the applicant's name in the subject line of the email.

Moberly Area Community College
Aviation Commercial Pilot Program
REFERENCE FORM

TO THE EVALUATOR COMPLETING THIS FORM:

The Admissions Committee needs your candid opinion of this applicant. Your evaluation of them as a person and your impressions of their qualifications and fitness for studying in the Aviation Commercial Pilot program are important. **This form is confidential.**

Name of Applicant to Aviation Program: _____

How long have you known the applicant? _____

What is your association with the applicant? _____

Do you work or have you previously worked in the aviation industry? If yes, please describe your role(s) in the industry. _____

What are the applicant's strengths?

What are the applicant's weaknesses?

Please mark your recommendation of this applicant:

- ☐ I highly recommend.
- ☐ I recommend.
- ☐ I hesitate to recommend.
- ☐ I do not recommend.
- ☐ I have not known the applicant long enough to give a recommendation.

Comments:

Evaluator Signature

Evaluator Printed Name

Evaluator's Title

Date

Provide your phone number if this evaluation warrants further discussion:

Email the completed reference form to AviationApplications@macc.edu and include the applicant's name in the subject line of the email.

Aviation Commercial Pilot Program Candidate Admissions Selection Form

Student Name/Number:

Admission Year:

Total Score: /25

GPA (5 points) *

GPA	High School (or equivalent HSE GPA)	College
2.75-2.99	1	2
3.0-3.49	2	3
3.5-3.75	3	4
3.76-4.0	4	5

* College GPA scoring should be used for students with 12 or more college-level hours. High school GPA should be used for anyone with no college hours or less than 12 college-level credit hours.

References (4 points)

References	Positive, from someone in Aviation	Positive, from someone outside of Aviation	Neutral	Negative
Reference #1	2	1	0	-2
Reference #2	2	1	0	-2

Other (16 points)

Attended Information Session	Yes 5 points	No 0 points		
FAA Medical Certificate	First-Class 5 points	Second-Class * 3 points	Third-Class Not accepted	
AVI101 Intro to Aviation	Enrolled in or completed 1 point	Not enrolled in or completed 0 point		
Aviation Flight Training Experience	Solo or 15+ hrs 5 points	7-14.9 hrs 3 points	1-6.9 hrs 2 points	Discovery Flight 1 point

* requires one-on-one meeting with Aviation Director before admission

Bonus Points (2 points)

Military Experience	Honorable discharge, Aviation related	Honorable discharge, not Aviation related	General discharge	Dishonorable discharge
	2 points	1 point	0.5 point	0 points