



CHANGE OF RESIDENCY STATUS APPLICATION

Name: _____ Student ID: _____
Last First MI

Residential Address: _____
Address City State Zip

Phone: (____) _____ - _____

Please check the residency category you are requesting: MACC District Other Missouri Other U.S. International

If a student believes their current resident status is different based on the guidelines stated in the Policy Handbook section G.270, or our [website](#), it will be the responsibility of the student to complete this form and provide legal documentation verifying their change of residency. MACC will not make the change automatically. Any proof that the student can provide will be evaluated on an individual basis.

- Criteria used in determining proof of intent to make Missouri a permanent residence for an indefinite period include:
- A. Continuous presence (immediate past 12 months) in Missouri during those periods not enrolled as a student; and
 - B. Full-time employment in Missouri (provide copies of 12 months of pay stubs or bank statements showing pay deposits); or
 - C. Ownership of a home in Missouri (provide copies of Property Deed or Property Title); or
 - D. Marriage to a Missouri resident and sharing a home with the resident spouse in Missouri (provide copies of marriage license and proof of residency as outlined below); or
 - E. Copies of two of the following documents indicating student’s name and current address:
 - 1. Voter Registration Card
 - 2. Employment Verification
 - 3. Lease or Rental Agreements
 - 4. Written statement of intent (contracts) to establish domicile in Missouri
 - 5. Automobile Registration Card
 - 6. Missouri Driver’s License
 - 7. Receipt showing payment of income, personal, or property taxes in Missouri

This change of Residency Application and all required supporting documentation must be returned to MACC by one of the following options:

- 1. Email to (sent from your student email or personal email address on file): residency@macc.edu
- 2. Drop off at any MACC Campus Student Affairs Office
- 3. Mail to:
 - Moberly Area Community College
 - 101 College Ave
 - Moberly, MO 65270

All classifications of residency are determined at the time of application. Requests for change of residency must be completed before the end of the 100% refund period for the semester. Any requests received after the 100% refund period will not be in effect until the following semester. See all Residency Guidelines in Policy Handbook section G.270.

I affirm/attest that the information and accompanying documentation included herein is true and accurate.

Student Signature

Date

For Student Affairs Use:			
_____ Approved	_____ Date	_____ Not Approved	_____ Date
Reason for disapproval: _____			
