



Moberly Area Community College

Mexico Building Signage

Request for Bid

PROJECT # 0423-01

Moberly Area Community College
101 College Avenue
Moberly, Missouri

Instructions to Bidders

Bid Due Date

Sealed bids must be received in the Office of Plant Operations, 101 College Avenue, Moberly, MO 65270, room 136 of the Main Building, by May 9, 2023, at 11am. All bids must be clearly marked “Mexico Building Signage”. A public bid opening will be held at the place and time bids are due.

Bid Documents

- Bid Form and Specifications – completed and signed
- Warranty information (as applicable)

Delivery and Installation

Moberly Area Community College requests delivery and installation of all equipment listed. Please indicate on the bid form if this is not possible or if there is an additional fee that will apply for installation.

Purchase Information

Please provide pricing for items as listed on the bid form. Moberly Area Community College, at their discretion, may purchase by line item or as an entire package, whichever is in the best interest of the College. As indicated on the form, bidder may indicate a discount if all items listed are purchased at one time. MACC reserves the right to accept or reject any or all bids. Approval for purchase rests with the Board of Trustees.

BID FORM

BID TIME: 11am

BID DATE: May 9, 2023

FROM: _____

(Herein after called the Bidder)

TO: MOBERLY AREA COMMUNITY COLLEGE

101 College Avenue

Moberly, Missouri 65270

(Herein after called the Owner)

FOR: Mexico Building Signage – Project #0423-01

1. The undersigned, having examined and being familiar with the Instructions to Bidders and the specifications, hereby submits their proposal as follows:

A: MACC Building Sign Northwest Wall – Internally Lit:

Bid Amount: _____

B: MACC Building Sign Southwest Wall – Non-Lit:

Bid Amount: _____

Total Project Bid: _____

2. The Bidder hereby certifies: That this Proposal is genuine and is not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association or corporation; That he has not directly or indirectly induced or solicited any other bidder to put in a false or sham proposal; That he has not solicited or induced any person, firm or corporation to refrain from bidding; That he has not sought by collusion or otherwise to obtain for himself any advantage over any other bidder or over the Owner; and That discrimination against any employee or applicant for employment because of race, creed, color or national origin is not practiced in connection with the performance of this Proposal.

Dated this _____ day of _____, 20____

Name of Individual

Firm Name (if any)

Address

City, State, Zip Code

Signature

Telephone Number

Specifications

The college is requesting sealed bids for new signage at the Mexico location. The scope of work includes:

- **Northwest Wall (Internally Lit)** - Fabricate and install an internally lit "M" logo and individual letters to read "MACC / the college for you.". The logo and letters will be fabricated from white aluminum sides and backs, white acrylic faces and internal LED lighting. The signs will mount flush to the building with remote power supplies and connect to primary electric provided at the sign locations by the customer.
- **Southwest Wall (Non-Lit)** - Fabricate and install molded "M" logo and individual letters to read "MACC/the college for you.". The logo and letters will be white. The signs will mount flush to the building and will not require any power.

To schedule a site visit please use the contact information listed at the bottom of this page.

The measurements/specifications for each work area are listed within the next pages.

All pdf and eps files necessary for design/estimation will be emailed upon request of each bidder.

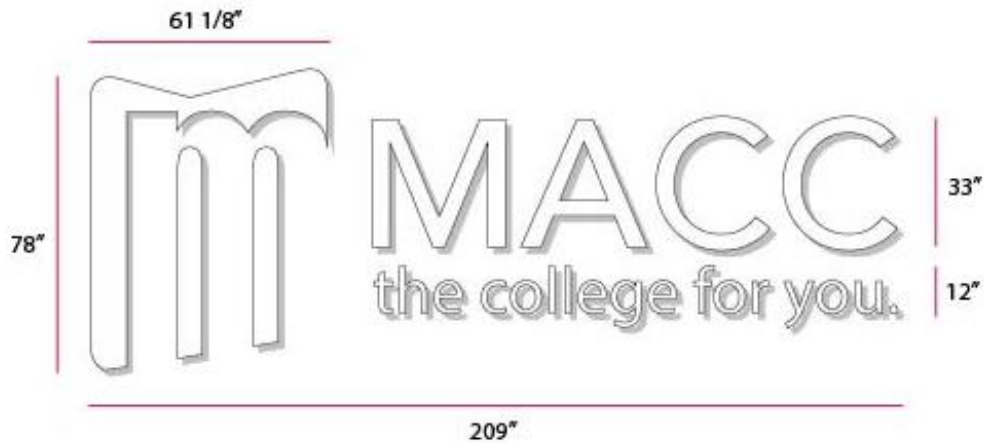
Additional procedures to be noted:

1. The successful bidder will need to make extra site visits as the project will be done in phases. Timeline will vary based on how soon repairs to the building fascia can be made by an outside contractor.
 - a. Phase 1 - Removal of old sign.
 - b. Phase 2 - Installation of new signs.
2. Only a partial amount of the existing building sign is internally illuminated. The college will hire an electrical contractor to extend the existing power supply, with information provided by sign contractor. The successful bidder must coordinate with the electrical contractor to ensure that all electrical connections are safe/completed during both the removal and installation phases of the project.
3. The college requests the sign contractor handle the disposal of the old sign materials.
4. The sign contractor must coordinate with the Mexico site director/staff to create a safe work zone with temporary signs posted to warn all pedestrians during removal and installation of the signs.
5. The winning bidder must carry Commercial General Liability insurance. A copy of the certificate of insurance and Completed W-9 form shall be provided, prior to commencement of work, if not already on file with MACC.
6. It is the responsibility of the sign contractor to obtain any permits with the City of Mexico and include this cost within their bid.

For questions, please call or email Amanda Dyer with the office of Plant Operations at the Moberly location, amandadyer@macc.edu (660) 263-4100 ext. 11268.



NORTHWEST WALL ELEVATION



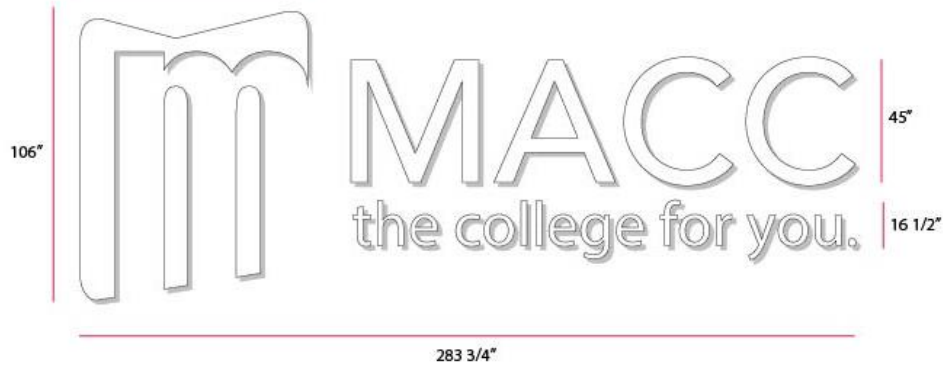
NORTHWEST WALL ELEVATION

Northwest Wall – Internally Lit

- Remove existing signage.
- Once this is complete, MACC will hire an additional contractor to repair and paint EIFS prior to installation of new signage.
- Sign contractor will provide detailed information to electrical contractor (hired by MACC) and coordinate with them the installation of any new power requirements.
- Patching/coating will be required to restore the building fascia before the new sign can be installed (contractor hired by MACC).
- Install new building sign (pictured above, eps files provided upon request). See estimated sizing above.
- New building sign will use channel letters mounted on a raceway (painted finish to match the building face).
- The new sign is to be 100% internally illuminated with standard white LED lighting powered.



SOUTHWEST WALL ELEVATION



SOUTHWEST WALL ELEVATION

Southwest Wall – Non-Lit

- Install new building sign (See estimated sizing above).
- The new sign must be sized proportionately for the available space. Use the eps file provided for sign #1 and size as necessary.
- New sign will use molded letters and will not require any power source.