

**Moberly Area Community College  
2023 Staff Excellence Award**

The **MACC Staff Excellence Award** recognizes exemplary performance by a staff member who consistently excels in his or her position, provides superior service, and demonstrates an ongoing commitment to MACC's values and mission. Each staff member plays a vital role in achieving MACC's mission of empowering students and enriching communities. As such, this award provides an opportunity to recognize a staff member's outstanding dedication that goes above and beyond ordinary duty.

The **MACC Staff Excellence Award** will be given annually to one or two full-time MACC staff members who best demonstrate superior service and dedication to MACC's mission.

**Eligibility:** Staff members must have been employed for at least one year before the deadline for nominations. Staff members cannot have received this award in the last four years. Teaching should not make up the majority of the nominee's job duties.

**Process:** Must be an employee/student at MACC in order to nominate a staff member. Complete this form to nominate a staff member who has demonstrated the criteria listed above. Provide a detailed explanation along with supporting examples for your nomination to assist the selection committee in determining the award recipient.

**Judging:** A committee comprised of various levels of staff will meet to review the nominations. Any staff on the committee who have been nominated will be recused from that year's selection process.

**Award:** The MACC Staff Excellence Award will be awarded at the annual Employee Appreciation Banquet.

Nomination:

Nomination made by:

Reason for nomination – explain in detail why you think this person should be nominated (please attach any supporting documentation):

**Please submit nominations to  
Tammy Richardson, Room H31, [tamerar@macc.edu](mailto:tamerar@macc.edu)  
by April 5, 2023**