



Moberly Area Community College
101 College Avenue
Moberly, MO 65270-1304

Phone (660) 263-4100
Fax (660) 263-6252
Website www.macc.edu

Jeffrey C. Lashley, Ph.D., *President*

Dear Applicant,

Thank you for your interest in the Moberly Area Community College's Practical Nursing program. This is a full-time, one-year certificate program with programs located at the Moberly campus, the MACC-Mexico Higher Education Center, and at the Columbia Area Career Center in Columbia.

Upon successful completion of the program, graduates are eligible to apply to take the National Council of Licensing Examination for Practical Nurses. The State of Missouri Nurse Practice Act, Section 335.066, provides additional criteria for eligibility to apply for licensure as a practical nurse. Successful completion of the program does not guarantee eligibility to take the licensing exam. Satisfactory performance of this examination will qualify the student for licensure as a practical nurse. The MACC Practical Nursing program is fully approved by the Missouri State Board of Nursing and is approved by the Coordinating Board for Higher Education and the Missouri Department of Elementary and Secondary Education, Division of Career Education.

To begin the application process the following admission packet must be completed and submitted to the location you are applying to by the deadline stated on the Practical Nursing Program Application for Admission. Criteria for admission can be located on the application for admission, in the college catalog, and on the MACC website www.macc.edu. Applicants whose records indicate the greatest potential for successful achievement in nursing will be selected for admission into the program. A weighted admission process is utilized to select qualified candidates for acceptance into the program. The specific process for selection is outlined in the admission packet.

The ATI TEAS exam is the entrance exam for the Practical Nursing programs. To schedule a TEAS exam, go to the MACC website at <http://www.macc.edu/teas-v> or call Student Affairs on any campus.

All application materials must be received by the stated deadline. **Only complete application packets will be considered.**

If applying to the program in Moberly, Missouri, submit application materials to:

Moberly Area Community College
Terry Bichsel, BSN, RN
Coordinator of Practical Nursing
101 College Avenue
Moberly, MO 65270
660-263-4100 ext. 11251

If applying to the program in Mexico, Missouri, submit application materials to:

Moberly Area Community College – Mexico Higher Education Center
Stacey O’Neal, BSN, RN
Coordinator of Practical Nursing
2900 Doreli Lane
Mexico, MO 65265
573-582-0817 ext. 13621

If applying to the program in Columbia, Missouri, submit application materials to:

Columbia Area Career Center
Julie Kiefer, MSN-ACM, RN, CNL
Coordinator of Practical Nursing
4203 S. Providence Rd.
Columbia, MO 65203
573-214-3800 ext. 29801

If you have additional questions, please contact the Moberly location Practical Nursing Office at 660-263-4100 ext. 11250.

Sincerely,

Michelle D. Frey, MSN, RN
Dean of Health Sciences
Moberly Area Community College

**MOBERLY AREA COMMUNITY COLLEGE
PRACTICAL NURSING PROGRAM
ADMISSION CHECKLIST**

All of these items need to be returned to the location where you are applying. After all the forms have been completed, please check the boxes and turn in all forms together. These must be in your file prior to May 1.

- An applicant must successfully complete college level Human Anatomy/Lab with a “C” or above and Fundamentals of Math or equivalent or higher with a minimum grade of “C” or have a placement score for Transitional Algebra or higher.
- MACC Application (Complete online at <http://www.macc.edu/admissions/steps-to-admissions> if not already MACC student)
- Print out and complete the Practical Nursing Application and submit it to the appropriate Location/Person listed on the application.
- Transcript from high school or GED or HiSET scores sent to the Registrar at Moberly Area Community College.
- Transcripts from all colleges and any nursing school attended sent to the Registrar at Moberly Area Community College. **Note: These transcripts need to be submitted and evaluated by the registrar prior to May 1. Be sure to request your transcripts early.**
- TEAS-V exam composite score of 58% or greater.
- MACC Cumulative Grade Point Average of 2.5 or greater.
- A completed Criminal Background form. The Missouri State Highway Patrol has a public website that allows users to submit and receive name-based criminal record checks on-line with payment using a credit/debit card. This service is called the Missouri Automated Criminal History Site (MACHS) and may be accessed at: www.machs.mshp.dps.mo.gov Access this website and complete the information for a name-based search and print and include the results with your application packet.
- Health insurance is required for all nursing students.**

Student Signature: _____

Date: _____

**MOBERLY AREA COMMUNITY COLLEGE
PRACTICAL NURSING PROGRAM
APPLICATION FOR ADMISSION**

DEADLINE FOR COMPLETED APPLICATION IS MAY 1, OF EACH CALENDAR YEAR. PLEASE CHECK THE BOX TO IDENTIFY WHICH PROGRAM YOU DESIRE.

Moberly Campus
Moberly Area Community College
Health Sciences Office
101 College Avenue
Moberly, MO 65270

Mexico Campus
Moberly Area Community College
Stacey O'Neal, PN Coordinator
2900 Doreli Lane
Mexico, MO 65265

Columbia Campus
Columbia Area Career Center
Julie Kiefer, PN Coordinator
4203 S Providence Road
Columbia, MO 65203

PLEASE PRINT OR TYPE

Date of Application _____ Date of Birth: _____

Legal Name _____
Last First Middle Social Security #

Other names under which your records may be located _____

Home address _____
Street Address City State Zip Code

Telephone _____ Cell Phone _____ Email address _____

In case of emergency

Parent

Guardian

_____ Last First

_____ Telephone

Other Relative

PREVIOUS EDUCATION

Schools Attended	Name and Location	Dates	Certificate, Diploma, or Degree Awarded	Year
*High School				
*College or Universities				
Schools of Nursing				
Other				

*Must have official high school transcript, GED score (if applicable), and ALL college transcripts in the Student Affairs Office prior to **April 15th, of each calendar year so that they can be evaluated.**

Have you been convicted, been imprisoned, been on probation, or been on parole? (Include felonies, firearms or explosives, misdemeanors, and all other offenses.) Yes or No You must answer "yes" if you received a Suspended Imposition of Sentence (SIS). *If "YES", attach additional sheets to provide the detail.

***Please submit application forms to the campus/location you wish to attend.**

Admission Criteria:

1. The following prerequisites are required for admission into the PN program and must be completed prior to starting the program: Completion of college level Human Anatomy/Lab with a “C” or above and Fundamentals of Math or equivalent or higher with a minimum grade of “C” or have a placement score for Transitional Algebra or higher.
2. Application forms completed for Moberly Area Community College (online) and the Practical Nursing Program.
3. Official high school transcript or GED transcript, if applicable, on file in Student Affairs. **It is the responsibility of the student to check on the status of their transcripts in Student Affairs.**
4. Official college or university transcripts on file in Student Affairs. (This includes transcripts from any nursing schools attended, if applicable.) **It is the responsibility of the student to check on the status of their transcripts in Student Affairs.**
5. Submit a criminal background form. Go to the Missouri State Highway Patrol website at www.machs.mshp.dps.mo.gov and complete a name based criminal record check by entering the name search portal and click to get started with an account. You will be asked to pay with a credit/debit card. Print or save a PDF of your results and submit them with your application packet.
6. A ATI TEAS exam is required with a minimum score of 58%.
7. A cumulative grade point average of 2.5 from high school or college. All university or college coursework attempted will be considered when determining a student’s cumulative grade point average. College transcript supersedes high school transcript.
8. Admission is contingent on maintaining a 2.5 cumulative grade point average.
9. A TOEFL score of 560 on the written exam or score of 86 on the TOFL IBT exam, ACT English score of 20 or greater, or a “C” or better in Composition I for students for whom English is a second language.

Moberly Area Community College is committed to a policy of non-discrimination on the basis of race, color, national origin, gender, sexual orientation, disability, age, marital or parental status, religion, genetics, ancestry, or veteran status, in admissions, educational programs, activities, and employment.

Please be reminded that these are minimum application criteria for this program and do not guarantee admission.

****NOTIFICATION****

Please be advised that clinical facilities will request a drug screen and additional background checks for nursing students doing clinical practicums in their facilities. This will be at the student’s expense.

I understand that all information contained in this application, high school, college or university transcripts, together with the information received from references, will be presented to an admissions committee for review, and I hereby grant permission to have my records reviewed.

Signature

MACC maintains a strict policy prohibiting sexual misconduct in any form, including sexual harassment, sexual discrimination, and sexual violence. All MACC employees, including faculty members, are considered mandated reporters of sexual misconduct and as such are expected to contact the Title IX Coordinator when they become aware, in conversation or in writing, of an incident of sexual misconduct. For more information on this policy or to learn about the support resources, please see <http://www.macc.edu/sexual-misconduct-policy> or contact Cheryl Lybarger, MACC’s Title IX Coordinator, at 660-263-4100, ext. 11369 or cheryillybarger@macc.edu.

Moberly Area Community College
Practical Nursing
Admission Scoring Sheet

Student ID	Total Points	Campus
Notes:		

TEAS Score	
Score	Points
58-60	1.0
61-70	1.5
71-80	2.0
81-90	2.5
91-100	3.0

Credit for College Coursework				Total
Course	Points for C	Points for B	Points for A	
Human Anatomy	2	4	5	
Human Physiology	2	4	5	
Transitional Algebra	0.5	1	2	
Placement in transitional algebra or higher	1			

GPA	HISSET Scores	GED Scores	High School, HiSET, or GED Points	College Points, <15 Credit Hours	College Points, >= 15 hours	Points Earned
2.5-2.99	59-66	2700-2999	0.5	1	2	
3.0-3.49	67-82	3000-3499	1	2	4	
3.5-3.75	83-90	3500-3759	2	3	5	
3.76-4.0	91-100	3760-4000	3	4	6	

Deductions for Repeated Courses				Total
Course	Grade	Repeats	Total Deduction	
Anatomy	D, F, or W	-1 point each		
Physiology	D, F, or W	-1 point each		

THIS FORM IS IN THE APPLICATION PACKET FOR INFORMATIONAL USE ONLY – ADMINISTRATORS WILL COMPLETE THE SCORING

For Office Use Only					
	Applications and Checks Completed			Correspondence	
	MACC Application	Yes	No	Acceptance Letter Sent	
	Criminal Background Check	Yes	No	Regrets Letter Sent	
	Criminal History	Yes	No		