Moberly Area Community College
Common Syllabus

ECE120: Nutrition, Health and Safety
Current Term

Instructor: 
Office number: 
Office hours: 
Response Time: I typically respond to student emails within 24 hours, Monday through Friday. 
Contact information: 
Classroom number: 
Class days and time: 

Catalog Description: 3-0-3
This course provides current information on health, safety and nutrition as it relates to the young child. It will enable the Early Childhood professional to provide a safe, healthy learning environment as well as assist young children to develop a healthy lifestyle.

Prerequisite:
None

TEXT:

Other Required Materials:
A filing system to store your hard copy assignments and information and a USB Flash drive to store electronic copies of work from all Early Childhood courses. Virtual classes need headphones with a USB cord and a microphone.

Special Facilities/Equipment:
Students may be required to complete assignments that involve having access to a child or children in an Early Childhood facility. Hybrid, virtual and online courses require regular access to a MS Office compatible word processing program and internet. For virtual classes (Blackboard Collaborate), high speed internet (DSL or Cable) is recommended.

Purpose of Course:
This course provides information about current concepts in the fields of health, safety and nutrition and their relationship to the young child. It will enable adults to assist young children in developing good habits and attitudes, while maintaining a safe and healthy environment in the child care setting.

Keep all Early Childhood Education syllabi for your professional portfolio. Must earn a grade of a “C” or better in all Early Childhood Education courses.
Connection with Career and Technical Education (CTE) Outcome Statement:
In compliance with MACC’s CTE outcomes, the student who successfully completes this course will be able to:

Outcome I:
Demonstrate effective written and oral communication skills.

Outcome IV:
Apply principles of professionalism and safety standards when entering the workforce.

Outcome V:
Demonstrate skill mastery and will pursue lifelong learning in their field while adapting to changing industry standards and following evidence-based practices.
  • 1.0 Students will have a working knowledge of child development, its theories and principles and developmentally appropriate practice. They will use this understanding of the multiple influences on child learning and development to build supportive interactions and implement intentional teaching practices within a safe and healthy learning environment

Course Objectives:
  • 1.1 Understand and apply health and safety standards and regulations in the early childhood setting
  • 1.1a Apply knowledge of federal, state and local regulations and professional standards to provide safe, healthy, developmentally appropriate environments for young children.
  • 2.2 Understand the importance of nutrition, health and safety community resources and identify those that support families
  • 3.1.a.5 List and describe central concepts appropriate to early learning and development of physical activity, physical education, health and safety
  • 3.4 a Plan experiences that promote the safety and well-being of young children and meet the standards for Physical Development and Health as outlined in the Missouri Early Learning Goals
  • 4.1a Demonstrate effective oral communication skills for the purpose and audience
  • 4.1b Produce effective written communication for the purpose and audience
  • 4.2c Apply knowledge of Missouri State Child Abuse & Neglect regulations to the early childhood profession.

Course Content:
1. Interrelationship between health, safety and nutrition
2. Health
   a. Promoting good health

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b. Assessing children’s health status and needs
   c. Health conditions in children and special care
   d. Identifying and managing illness

3. Safety
   a. Creating and managing safe environments
   b. Accidents and injuries
   c. Child abuse and neglect
   d. Helping children learn safe habits

4. Nutrition
   a. Basic concepts
   b. Nutrition and development
   c. Planning and serving nutritious meals and snacks
   d. Nutrition and food activities with children

Assessment of Student Learning:

<table>
<thead>
<tr>
<th>Grade Percentage</th>
<th>Grade</th>
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<tbody>
<tr>
<td>90-100%</td>
<td>A</td>
</tr>
<tr>
<td>80-89%</td>
<td>B</td>
</tr>
<tr>
<td>70-79%</td>
<td>C</td>
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If you receive a grade below a C you will have to retake the course.

<table>
<thead>
<tr>
<th>Grade Percentage</th>
<th>Grade</th>
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<tbody>
<tr>
<td>60-69%</td>
<td>D</td>
</tr>
<tr>
<td>Below 60%</td>
<td>F</td>
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</tbody>
</table>

Please keep in mind that at the college level it is expected that you will spend 2—3 hours per week on homework for each credit hour earned for the course. This is a X-credit hour course, so you should expect to spend X*2—X*3 hours studying each week.

<table>
<thead>
<tr>
<th>Description of Major Assignment(s)/Project(s):</th>
<th>Points Possible</th>
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</thead>
<tbody>
<tr>
<td>1 Development and Learning Resources (#15)*</td>
<td></td>
</tr>
<tr>
<td>2 Reporting Child Abuse and Neglect (#1)*</td>
<td></td>
</tr>
<tr>
<td>3 Nutrition Education Agency for Children and Families (#3)*</td>
<td></td>
</tr>
<tr>
<td>4 Safety Assessment: materials and environments</td>
<td></td>
</tr>
<tr>
<td>5 Critique an article on a topic in early childhood nutrition</td>
<td></td>
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<tr>
<td>6 A menu for one week</td>
<td></td>
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<tr>
<td>7 Three to five page paper on an approved communicable illness or special health condition</td>
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<td>8 Emergency Response Plan</td>
<td></td>
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<tr>
<td>9 Final Project</td>
<td></td>
</tr>
<tr>
<td>10 7 Tests</td>
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</table>

General Notes:
EC Program Policy: The ability to communicate professionally is very important for the Early Childhood Professional. Therefore, 10% of all scores will be based on grammar, punctuation

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and spelling. The instructor reserves the right to return particularly poorly written assignments to be re-written before they are graded. The student may not request a re-grade, this is only offered by the instructor. Students may have one chance to redo an assignment to make corrections and improve their grade.

These assignments are common to all sections of this course. They are suggested artifacts for the student’s Professional Portfolio. However, the student will select work he/she believes best reflects his/her competence in meeting the Program Outcomes.

The instructor may make changes in this syllabus including course content, schedule of activities, assignments, and point distribution to better meet the needs of the students at any time during the semester.

<table>
<thead>
<tr>
<th>Section</th>
<th>Title</th>
<th>Points</th>
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</thead>
<tbody>
<tr>
<td>I</td>
<td>Planning a safe, healthy learning environment</td>
<td>20</td>
</tr>
<tr>
<td>II</td>
<td>Steps to advance children’s physical and intellectual development</td>
<td>3</td>
</tr>
<tr>
<td>III</td>
<td>Positive ways to support children’s social and emotional development</td>
<td>0</td>
</tr>
<tr>
<td>IV</td>
<td>Strategies to establish productive relationships with families</td>
<td>3</td>
</tr>
<tr>
<td>V</td>
<td>Strategies to manage an effective program operation</td>
<td>4</td>
</tr>
<tr>
<td>VI</td>
<td>Maintaining a commitment to professionalism</td>
<td>2</td>
</tr>
<tr>
<td>VII</td>
<td>Observing and recording children’s behavior</td>
<td>4</td>
</tr>
<tr>
<td>VIII</td>
<td>Principles of child development and learning</td>
<td>9</td>
</tr>
</tbody>
</table>

INSTRUCTOR POLICIES:

Attendance:
Any student who misses two consecutive weeks of class during a regular sixteen week semester or the equivalent proportion of the class time during a shorter session will be dropped from the class by the instructor unless acceptable justification is supplied. Additionally, any student who misses more than one-fourth of the entire number of in-seat class meetings in a regular 16-week semester or the equivalent proportion of class time during a shorter session, may be dropped from that class by that instructor if, in the opinion of the instructor, the student does not have reasonable opportunity to succeed in the class. A student’s attendance rate will be calculated based upon first day of semester (not the student’s date of enrollment in the course).

For online, hybrid, and virtual courses: Student attendance in these courses is defined as active participation in the course. Online, hybrid, and virtual courses will, at a minimum, have weekly mechanisms for student participation, such as any or all of the following methods:

a. Completion of quizzes or exams
b. Submission of assignments
c. Participation in threaded discussions
d. Communication with the instructor

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A student who does not participate in an online, hybrid, or virtual course for two consecutive weeks will be dropped by the instructor unless acceptable justification is supplied. As with ground courses, a student’s attendance rate in online courses will also be calculated based upon the first day of the semester. If a student does not demonstrate active participation in the online course within the first two weeks (or the equivalent proportion of class time during a short session), the student will be dropped as “never attended”. Simply logging into an online class does not constitute active participation.

For Virtual/Blackboard Collaborate Attendance:
In a virtual class participation includes being able to hear and respond orally during Blackboard Collaborate sessions. A working headset is mandatory to meet this requirement.
If there is a technology glitch that disconnects freezes or otherwise interferes with the instructor’s transmission, you are expected to wait ten (10) minutes before leaving Blackboard Collaborate. If the instructor is not able to reconnect, or communicate with you through Blackboard Collaborate, after 10 minutes, she will post an announcement in Tristate with further instructions as soon as possible.

Note: Although it is the student’s right to make judgments about the legitimacy of his/her absence from class, the instructor must follow college policy. It is important to notify your instructor in writing or by email in advance of planned absences and as soon as possible in the event of emergency absences. Assignments do count as part of your attendance and should be turned in even when absent. However, the instructor makes every effort to make class time valuable to student success, so absences (including tardiness or leaving early) do affect the student’s ability to be successful in the course and may lead to dismissal or failure. Therefore, it is recommended that you make arrangements with another student to get notes, handouts and assignments. DO NOT contact instructor for this information.

Students should be aware that dropping a course and their last date of attendance in the course may impact their financial aid.

Tardiness:
Per instructor’s policy

Make-up and late work:
All assignments should be submitted by [time] of the date due. You may have a one week extension on three assignments during the semester. You must contact the instructor by email within 24 hours of the due date and time. If contact is not made within 24 hours, a 25% deduction from the final grade will be assessed for the 24 hours after the original deadline. There will be an additional 25% deduction for each additional 24 hours the assignment is late. That means the best grade you can get on this late work is a “C” and after four days it is a “0”. Since you have three free passes, there will be no further appeals accepted for late work.

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**Extra-Credit:**
Per instructor policy. Must show improved mastery of the specific content of the course. It should only be granted to students who have submitted all regular work on time.

An example:
There may be occasional opportunities to earn additional points in this class by completing supplementary assignments to improve mastery of material you found difficult. To be eligible for this extra credit, all regular assignments must have been submitted on time.

In keeping with the program emphasis on writing skills, you may also earn an extra credit point by correcting a written error in handouts or tests produced by the instructor. Submit your correction in writing.

**Using other Sources:**
Educators commonly borrow ideas and activities from books, other teachers, co-workers, students, the internet, magazines, workshops, etc. While it is permissible to use these resources, it is important that you tell us where you found the idea. Failure to do so is plagiarism. At a minimum, you need to cite the name of the author and title of the source or the person’s name.

**Internet Requirements:**
As in the nature of an Online or Hybrid course, the bulk of the work required for student assessment must be submitted through Canvas. This requires regular access to a word processing program and internet.

Basic Computer Specifications for Canvas: [https://community.canvaslms.com/docs/DOC-2059](https://community.canvaslms.com/docs/DOC-2059)
Supported Browsers for Canvas: [https://community.canvaslms.com/docs/DOC-1284](https://community.canvaslms.com/docs/DOC-1284)
If you have difficulties logging onto Canvas contact MACC’s Help Desk at 660-263-4100 ext. 11555 during the regular business day.

For general questions and assistance any of our online resources, contact MACC’s Instructional Technology Team at 660-263-4100 ext. 11525 or by email at int@macc.edu.

If you have technical difficulties with Canvas, contact Canvas Support. You can access 24/7 online resources and support within Canvas. After you log in, click the Help icon in the bottom left corner of your screen. The menu that pops up provides quick access to Canvas 24/7 email and chat support as well as Canvas Guides.

If you are having difficulties with Blackboard Collaborate contact Black board Collaborate Technical Support. Go to Behind the Blackboard (https://blackboard.secure.force.com/btbb_publichome?dfprod=Collaborate) for online/chat support, or call them toll free at 1 (877) 382-2293.

Additional helpful information about navigating the online environment is available in the last unit of your course, “Helpful Information”.

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These resources, plus others, are also provided in the student handbook (Redbook) on our website at (http://www.macc.edu/studenthandbooks). You can also embed help links directly in the course. If you would like assistance with this let us know.

**Schedule of Student Assignment and Activities:**

Instructors will identify a Student Assignment/Activities schedule. Instructors have the prerogative to construct the schedule by class periods, weeks, or an overview of topics to be covered.

**COLLEGE POLICIES:**

**Academic Dishonesty:**
MACC board policy is as follows: “Academic dishonesty by students damages institutional credibility and unfairly jeopardizes honest students; therefore, it will not be tolerated in any form.” Forms of academic dishonesty include but are not limited to the following: violations of copyright law, plagiarism, fabrication, cheating, collusion, and other academic misconduct. Incidents of dishonesty regarding assignments, examinations, classroom/laboratory activities, and/or the submission of misleading or false information to the College will be treated seriously. The procedure for handling academic dishonesty is outlined in the Student Handbook (Policy Handbook G.020). In cases of alleged academic dishonesty, the burden of proof is on the student, not on the instructor.

**Recording Class Sessions Using Zoom:**
The privacy of students is a priority in live or virtual meetings. Recordings of lectures or class meetings that share student information constitute an educational record and are protected under FERPA. Instructors may share recordings within the course section where they were originally recorded and only with the students enrolled in the section. Documented consent from each student identified in the recording is required to distribute outside of the course where it was originally recorded, or student identity must be redacted.

**ADA Statement:**
Students who have disabilities that qualify under the Americans with Disabilities Act may register for assistance through the Office of Access and ADA Services. Students are invited to contact the Access Office to confidentially discuss disability information, academic accommodations, appropriate documentation and procedures. For more information, please call either the Moberly office at (660) 263-4100 Ext. 11240 or the Columbia office at (573) 234-1067 Ext. 12120, or visit our web page at http://www.macc.edu/index.php/services/access-office.

**Student Email:**
MACC Mail is the official student email system at MACC. Official college communication is sent via this email system. Students are responsible for checking their MACC Mail account regularly. Students may also receive notifications and reminders from MACC through the online learning

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platform. However, students should remain aware that the online learning platform messaging system and MACC Mail (student email) system are two separate systems.

**Title IX Statement:**
MACC maintains a strict policy prohibiting sexual misconduct in any form, including sexual harassment, sexual discrimination, and sexual violence. All MACC employees, including faculty members, are considered mandated reporters of sexual misconduct and as such are expected to contact the Title IX Coordinator when they become aware, in conversation or in writing, of an incident of sexual misconduct. For more information on this policy or to learn about support resources, please see [http://www.macc.edu/sexual-misconduct-policy](http://www.macc.edu/sexual-misconduct-policy) or contact Dr. Jackie Fischer, MACC’s Title IX Coordinator, at 660-263-4110, Ext. 11236 or [jackief@macc.edu](mailto:jackief@macc.edu).