Moberly Area Community College
Common Syllabus
SOC101H General Sociology (Honors)

Current Term

Instructor:
Office number:
Office hours:
Contact information:
Classroom number:
Class days and time:

Catalog Description: SOC101H General Sociology (Honors) (3-0-3)
Sociology is a scientific study of society and the interaction between society and its human environment. Emphasis is on an explanation of the importance of values and norms and their significance in the development of attitudes and resulting social behavior. Course includes such concepts as social organization and culture, socialization, institutions, and collective behavior. Honors sections of General Sociology stress critical thinking and analytical writing.

Prerequisite: Student must meet the criteria for admission into the honors program.

Text: The text is an ebook included with the class. There is no print option available in the MACC bookstore.
Title: Essentials of Sociology
Author: Henslin
Publisher: Pearson

Other Required Materials: Per instructor’s policy

Purpose of Course: General Sociology will offer students insight into the study of human interaction at the micro, group, organizational, and even global levels. The course will also provide insight and analysis of the social structures humans create and maintain such as organizations, religion(s), and political systems.

Course Objectives: Upon successful completion of this course, students will be able to:

- Demonstrate understanding of basic social processes (e.g. socialization, deviance, social control, and stratification by class, gender, and race) and social institutions (e.g., government, the media, and the family).
- Comprehend and effectively use the conceptual vocabulary of sociology
• Summarize theoretical perspectives and apply these perspectives to contemporary events and personal experience.
• Display knowledge of cultural, class, religious, and other differences within and among societies.

Course Content:
1. The Sociological Perspective
2. Culture
3. Socialization
4. Social Structure and Social Interaction
5. Social Groups and Social Control
6. Social Inequality
7. Social Institutions
8. Social Change

Assessment of Student Learning: Student progress will be assessed by a variety of methods including, but not limited to, written assignments, quizzes, exams, and other related coursework.

Grading Scale:
A – 90-100%
B – 80-89%
C – 70-79%
D – 60-69%
F – 0-59%

Expected Study Time Commitments: Students should expect to spend approximately 2 to 4 hours per week studying, reading, and working on assignments for each registered credit hour. For example, 6 to 12 study hours per week may be expected for a 3 credit hour class.

Description of Major Assignment(s)/Project(s): Students in honors sections of courses will be assigned further written and/or verbal projects in lieu of or in addition to the workload of non-honors sections of this course.

Schedule of Student Assignments/Activities: Per instructor’s policy

Statement to Connect Course with General Education Outcomes: In compliance with MACC’s General Education outcomes, the student who successfully completes this course will be able to:

• Communication: Students will demonstrate the ability to communicate effectively through oral, written, or digital channels using the English language or quantitative or other symbolic systems. Students should be able to write and speak with thoughtfulness, clarity, coherence, and persuasiveness; read and listen critically; and select channels appropriate to the audience and message.
Valuing: Students will demonstrate the ability to understand the moral and ethical values of a diverse society; and to appreciate the values of diversity, equity, and sustainability.

College / Instructor Policies:

Academic Dishonesty: MACC board policy is as follows: “Academic dishonesty by students damages institutional credibility and unfairly jeopardizes honest students; therefore, it will not be tolerated in any form.” Forms of academic dishonesty include but are not limited to the following: violations of copyright law, plagiarism, fabrication, cheating, collusion, and other academic misconduct. Incidents of dishonesty regarding assignments, examinations, classroom/laboratory activities, and/or the submission of misleading or false information to the College will be treated seriously. The procedure for handling academic dishonesty is outlined in the Student Handbook (Policy Handbook M.010). In cases of alleged academic dishonesty, the burden of proof is on the student, not on the instructor.

Attendance Policy: Students are expected to attend all class sessions for which they are enrolled. The College reserves the right to drop or withdraw students from courses due to lack of attendance.

Students need to be aware that dropping/being dropped from a course and their last date of attendance in the course may impact their financial aid.

MACC faculty are required to track attendance and report lack of attendance. An instructor must complete the appropriate steps to drop a student within one week following the student’s violation of the attendance policy. Additionally, a student’s attendance rate will be calculated based upon the first day the academic session begins (not the student’s date of enrollment in the course). If a student does not attend a course as defined below, the student will be dropped as “Never Attended.”

Term Length Drop Calculations

16-week: Any student who misses two (2) consecutive weeks of class will be dropped from the course by the instructor unless acceptable justification is provided by the student and the student still has the opportunity to be successful in the course.

8-week: Any student who misses one (1) consecutive week of class will be dropped from the course by the instructor unless acceptable justification is provided by the student and the student still has the opportunity to be successful in the course.

4-week: Any student who misses two (2) consecutive days of class will be dropped from the course by the instructor unless acceptable justification is provided by the student and the student still has the opportunity to be successful in the course.

Intersession: Any student who misses one (1) day of class will be dropped from the course by the instructor unless acceptable justification is provided by the student and the student still has the opportunity to be successful in the course.
Acceptable justification may include, but is not limited to, family emergencies, illness or injury, college-approved co-curricular and extra-curricular activities, and religious holidays.

**Definition of Course Attendance**

<table>
<thead>
<tr>
<th>Type</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>In Seat Course</strong></td>
<td>Physically attending scheduled, face-to-face, class meetings</td>
</tr>
<tr>
<td><strong>Virtual Course</strong></td>
<td>Being present, via appropriate platform, for scheduled class meetings/activities</td>
</tr>
</tbody>
</table>
| **Hybrid Course**  | Physically attending scheduled, face-to-face, class meetings and active participation in the online portion of the course which may include any or all of the following:  
                      • Completion of quizzes or exams during class meetings and online  
                      • Submission of assignments during class meetings and online  
                      • Participation in discussions during class meetings and online |
| **Online Course**  | Active participation in an online course includes the following:  
                      • Completion of quizzes or exams  
                      • Submission of assignments  
                      • Participation in threaded discussions |

Simply logging into the Learning Management System (Canvas) and/or accessing the course and course related material does not constitute active participation for the online component of hybrid courses or for online courses. *(Policy Handbook, I.090 & M.095)*

**Tardiness:** per instructor’s policy

**Make-up and late work:** per instructor’s policy

**Extra-credit work:** per instructor’s policy

**Student Email:** MACC Mail is the official student email system at MACC. Official college communication is sent via this email system. Students are responsible for checking their MACC Mail account regularly. Students may also receive notifications and reminders from MACC through the online learning platform. However, students should remain aware that the online learning platform messaging system and MACC Mail (student email) system are two separate systems.

**Class Expectations:** The following is a general statement regarding my expectations of all students enrolled in my classes this semester. Please read through each carefully and contact me should you have any questions or comments.
I understand I am to attend class on a regular basis as indicated in the MACC attendance policy stated in the student handbook. I understand that I may be dropped if I do not follow the MACC attendance policy.

I understand I am responsible for all assignments (i.e., readings, in-class presentations, self-study units, book reviews, journal summaries, quizzes, etc.) and will complete each by the designated due date.

I understand unannounced quizzes may be given at the instructor’s discretion and that I must be present during the administration of the quiz. Otherwise, I will not be allowed to make up the quiz. This rule also applies to self-study quizzes. You must be present during the designated time to take the quiz or you will receive a zero.

I understand that I may make up one exam. Each student may miss one exam over the course of the semester and make it up. The make up date will be the last scheduled class. If you do not make up the exam on this date you will receive a zero. The make up exam will be essay in nature. You will only be able to make up one exam. An excuse is not needed when you miss an exam.

I understand the grading scale is provided in the syllabus for my review.

I understand a comprehensive final exam will be given.

I understand it is my responsibility to complete the necessary paperwork for Student Services should I decide to withdraw from this class.

I understand office hours are available for me to discuss any questions or concerns regarding the class with the instructor during his office hours, which are given on the syllabus.

I understand that cell phones and/or pagers should be turned off when in class.

I understand success in this class is determined by my willingness to comply (directly or indirectly) with the aforementioned expectations.

ADA Statement: Students who have disabilities that qualify under the Americans with Disabilities Act may register for assistance through the Office of Access and ADA Services. Students are invited to contact the Access Office to confidentially discuss disability information, academic accommodations, appropriate documentation and procedures. For more information, please call either the Moberly office at (660) 263-4100 x11240 or the Columbia office at (573) 234-1067 x12120, or visit our web page at http://www.macc.edu/index.php/services/access-office.

Title IX Statement: MACC maintains a strict policy prohibiting sexual misconduct in any form, including sexual harassment, sexual discrimination, and sexual violence. All MACC employees, including faculty members, are considered mandated reporters of sexual misconduct and as such are expected to contact the Title IX Coordinator when they become aware, in conversation or in writing, of an incident of sexual misconduct. For more information on this policy or to learn about support
resources, please see [http://www.macc.edu/sexual-misconduct-policy](http://www.macc.edu/sexual-misconduct-policy) (links to an external site) or contact Ms. Cheryl Lybarger, MACC’s Title IX Coordinator, at 660-263-4110, ext. 11369 or CherylLybarger@macc.edu.