

LARC

LIBRARY & ACADEMIC RESOURCE CENTER

Where Learners Meet!

LARChelp@macc.edu | www.macc.edu/larc | virtualtutor@macc.edu

What is the LARC?

The LARC combines MACC's Library and Academic Resource Center to provide a convenient place for students to study, research, do homework, and get free help from tutors. Each LARC has access to computers, printers, scanners, research databases, tutors, and much more. Stop by and see what your LARC has to offer!

LARC Hours/Locations:

Each MACC location has a LARC. Hours can vary by location and semester, for current information on hours, please see our website: www.macc.edu/larc.

Finding/Checking Out Books:

MACC's Library collection is home to approximately 20,000 books, most of which are housed at our Moberly location. The LARC provides access to two different library catalogs from which students can search for and request library books. You can look for and check out MACC books in Moberly, or have them sent to a different MACC location to be picked up. All books have a three week check out limit. Go to: www.macc.edu/library-resources.

MOBIUS

MOBIUS is a consortium that allows students to search for and request library books from other public and academic libraries. In order to use MOBIUS, a student must know their MACC ID number, MOBIUS cluster name, and Library Account Login information. MACC's cluster name is: **AVALON**

MOBIUS books can be delivered to any of MACC's locations: Moberly, Columbia, Kirksville, Mexico, or Hannibal. Students can access MOBIUS through the library website or by visiting this link <http://searchmobius.org/>

Library ID Number and Campus Code

When accessing library electronic resources off campus, students will be required to login using their ***AVALON Library Account Login***. The username will be your first and last name while the password will

be your MACC student ID number expanded to eight digits by adding zeros to the left hand side, and “*macc*” to the right of the ID number. Refer to the example below:

Example: Username: Jane Smith

ID Number/Campus Code: 00123456macc

(Note: If your student ID number is five digits long, you would add three zeroes to the left, and if it is seven digits long, you would only add one zero to the left.)

PIN Number: Your Library Account Login will also require a PIN number for your security. To create one, simply leave the field blank and hit submit, the first time you log in. It will then provide you with a place to type and retype a new PIN number. *(Note: If you have created a PIN previously and forgotten it, you will need to click on the Forget Your PIN? link, or contact the library.)*

PLEASE NOTE:

The library will be implementing new software around Fall 2021 that will allow you to use your regular MACC login credentials to access library databases. You will still need to use your library ID/campus code when requesting books from MOBIUS. Please watch your MACC student email and Canvas messages for updates.

Library Resources

The LARC has many resources to help you with your coursework. You must present your **MACC student ID** if you need to check out a book or any other materials from the LARC.

Fiction/ Non-Fiction Collection: the LARC has a small fiction collection. This collection is based upon literary classics that are most often read in literature classes at MACC. The library also has a non-fiction collection that holds books based on hundreds of academic topics students might consider when conducting research for class projects.

Reference: the LARC in Moberly has a designated room with several reference materials ranging from encyclopedias, dictionaries, maps, and even daily/monthly newspapers and periodicals. These materials cannot be checked out as they are considered “*library use only*” materials.

Textbooks on Reserve (library use only): Students are able to borrow textbooks from the LARC at all locations, but must show a valid student ID in order to do so. All text books must be used **in the LARC only**.

Supplies to Borrow (library use only): Calculators, headphones, and webcams can also be borrowed with a student ID. They can be used **in the LARC only**.

Library Databases:

The library provides access to many databases, including EBSCO Complete, Gale databases, and:

- **Academic Search Complete**

- **Associate Programs Source**
- **Book Collection Nonfiction**
- **Business and Company ASAP**
- **Business Source Premier**
- **Child Development & Adolescent Studies**
- **CINAHL Plus with Full Text**
- **Environment Complete**
- **Humanities International Complete**
- **Medline**
- **Professional Development Collection (Education)**
- **And many more!**



OverDrive:

OverDrive is a collection of eBooks and audiobooks that we share with other MOBIUS libraries. They are available through the OverDrive app on your phone or in a web browser on your computer. OverDrive can be accessed through the Library Resources page on the LARC website:

<https://www.macc.edu/library-resources>.

Computer Access:

LARC offers access to computers and Wi-Fi. Students must have a student ID and current username and password in order to use the computers in the LARC.

Printer/Scanner Usage

Black and White Printer: Free when technology fee paid when registering for MACC courses.

Color Printer: 35 cents per printed page (Moberly LARC)

Students may also use the LARC scanners to make copies, this service is free. Copier machines and color printers are available at each campus location, but not all machines can be found in the LARC.

Small Group Study Rooms

Small study rooms are available at most LARC locations for use by students working on group projects or simply needing a quiet space to study.

Library Help

LARC staff are happy to answer any questions you have about the library (logging in, searching databases, ordering a MOBIUS book, etc). If you need help or have a question, please email

LARChelp@macc.edu

Free Tutoring/Virtual Tutoring

Free tutoring by CRLA certified and peer tutors is available at all MACC LARC locations. Tutor schedules are available on the LARC website (<https://www.macc.edu/tutoring/in-person-tutoring>) and show what courses tutors can help with and when tutors are available. All tutors wear a red vest so you can easily find them in the LARC. No appointments are necessary for walk-in tutoring. If you can't come

to campus or a tutor is at a different MACC location, virtual tutoring is also available via Canvas by appointment. To make an appointment, or ask questions about LARC tutoring services, please email virtualtutor@macc.edu or fill out the form on the LARC website to make an appointment. You can also visit the Tutoring Resources page for more information: www.macc.edu/larc/54-services/academic-resource-center/2147-tutoring-services

Tutors can help with:

- Study Skills
- Citations
- Math
- Science
- Writing
- And So Much More!



LARC Contact Information

If you have any questions in regards to the services offered at LARC please contact us by calling 660-263-4100 and dialing the extension listed.

General LARC Questions: ext. 11210 LARChelp@macc.edu

- Library Log-in Questions
- Requesting Books in the Catalog and MOBIUS
- Online Search Help
- Finding Academic Journal Articles

Tutoring: ext. 11310 virtualtutor@macc.edu

Moberly Campus:

Donna Monnig, *Director of Library & Academic Resource Center*, ext. 11244 DonnaMonnig@macc.edu

Samantha Setzer, *LARC Specialist*, ext. 11210 SamanthaSetzer@macc.edu

Columbia Higher Education Center:

Jill Gosseen, *Assistant Director of Library and Academic Resource Center* ext. 11310 or 12116 JillGosseen@macc.edu

Mexico Higher Education Center:

Rhonda Curtis, *Business Office Specialist/Advisor*, ext. 13629 RhondaCurtis@macc.edu

Walter Staley, *Instructional Technology Specialist*, ext. 13651 WalterStaley@macc.edu

Kirksville Higher Education Center:

Tasha McKim, *Assistant Director*, ext. 15010 TashaMcKim@macc.edu

Hannibal Higher Education Center:

Jessica Heintz, *Advisor/Resource Coordinator*, ext. 14017 JessicaHeintz@macc.edu