Job Description:
Part-time (Adjunct) Instructor in Surgical Technology Program

The Part-time Instructor in the Surgical Technology Program shall be appointed by the Board of Trustees upon recommendation of the President. The salary and terms of employment shall be fixed by the Board of Trustees upon recommendation of the President. This position reports to the Dean of Health Sciences.

Qualifications include:
This individual must possess current clinical expertise in surgical technology practices and meet the following requirements:

1. Associate Degree required;
2. Current certification as a Surgical Technologist;
3. A minimum of two (2) years recent clinical experience;
4. Current certification in CPR

Description:
This position is responsible for supervising the surgical technology students in the clinical and laboratory environment. This position is also responsible for evaluating the clinical performance of the student and grading all clinical assignments. This is a part-time, hourly position covered by social security.

The Part-time Instructor in the Practical Nursing Program shall:

1. Provide students clinical instruction and supervision;
2. Orient to the assigned clinical facility and to Moberly Area Community College;
3. Attend an orientation session on the curriculum, etc. of the Surgical Technology Program;
4. Keep current evidence of certification/credentialing and education on file with the College and Health Sciences;
5. Maintain current certification in cardiopulmonary resuscitation (CPR);
6. Submit a semi-monthly time sheet on payroll dates to the Department of Health Sciences;
7. Keep adequate records of grades, attendance, clinical performance, and anecdotal notes, and submit as necessary to the Director of Health Sciences (Grades to the Registrar);
8. Perform duties as assigned by the Director of Health Sciences and/or Dean of Health Sciences or the President;
9. Perform the duties and responsibilities for part-time faculty as listed in the MACC Policy Handbook.