



## What is the LARC?

The LARC combines MACC's Library and Academic Resource Center to provide a convenient place for students to study, research, do homework, and get help from tutors. Each LARC has access to computers, printers, scanners, research databases, tutors, and much more. Stop by and see what your LARC has to offer!

## LARC Hours/Locations:

### Moberly

#### Fall/Spring/Summer:

Monday- Thursday: 7 am - 8:30pm (Close at 6:30 pm in the summer)

Fridays: 7am - 4pm

Saturdays (Fall/Spring Only): 9am - 2pm (No tutors available)

<p><b>Kirksville</b></p> <p><b>Fall/Spring:</b></p> <p>Monday- Thursday: 7 am- 9 pm</p> <p>Fridays: 7 am - 5 pm</p>	<p><b>Hannibal</b></p> <p><b>Fall/Spring:</b></p> <p>Monday- Thursday: 8 am – 9 pm</p> <p>Fridays: 8 am – 5 pm</p>
<p><b>Columbia</b></p> <p><b>Fall/Spring:</b></p> <p>Monday-Thursday: 7 am – 8:30pm</p> <p>Fridays: 8 am – 4 pm</p> <p>Saturdays: 9 am – 2 pm</p>	<p><b>Mexico</b></p> <p><b>Fall/Spring:</b></p> <p>Monday-Thursday: 8 am – 8 pm</p> <p>Fridays: 8 am - 4:30 pm</p>

## Finding/Checking Out Books:

MACC's Library collection is home to approximately 20,000 books, most of which are housed at our Moberly location. You can look for and check out MACC books in Moberly, or have them sent to a different MACC location to be picked up. Go to: [www.macc.edu/library-resources](http://www.macc.edu/library-resources).

### MACC Encore and MOBIUS:

The LARC provides access to two different library catalogs from which students can search for and request library books. All books have a three week check out limit.

The **MACC Encore**, is an online tool that allows students to search for and request books within the MACC catalog. Each MACC location has a collection of books available to students.

## MOBIUS

MOBIUS is a consortium that allows students to search for and request library books from other public and academic libraries. In order to use MOBIUS, a student must know their MACC ID number, MOBIUS cluster name, and Library Account Login information. MACC's cluster name is: **AVALON**

You can access AVALON through the MACC Library Homepage ([www.macc.edu/library-resources](http://www.macc.edu/library-resources)), or you can go straight to AVALON at: <http://avalon.searchmobius.org/search~S10>

You can access MOBIUS from MACC's Encore page:

[http://avalonencore.searchmobius.org/iii/encore\\_moberly/?lang=eng](http://avalonencore.searchmobius.org/iii/encore_moberly/?lang=eng) after performing a search, by clicking on the MOBIUS link near the top right of the page. MOBIUS books can be delivered to any of MACC's locations: Moberly, Columbia, Kirksville, Mexico, or Hannibal. Students can access MOBIUS through the library website or by visiting this link <http://searchmobius.org/>

## Library ID Number and Campus Code

When accessing library electronic resources off campus, students will be required to login using their **AVALON Library Account Login**. The username will be your first and last name while the password will be your MACC student ID number expanded to eight digits by adding zeros to the left hand side, and "macc" to the right of the ID number. Refer to the example below:

Example: Username: Jane Smith

ID Number/Campus Code: 00123456macc

*(Note: If your student ID number is five digits long, you would add three zeroes to the left, and if it is seven digits long, you would only add one zero to the left.)*

**PIN Number:** Your Library Account Login will also require a PIN number for your security. To create one, simply enter a random set of numbers (I recommend four zeros, 0000), and hit submit. It will then provide you with a place to type and retype a new PIN number. *(Note: If you have created a PIN previously and forgotten it, you will need to click on the Forget Your PIN? link, or contact the library.)*

**Fiction/ Non-Fiction Collection:** the LARC has a small fiction collection. This collection is based upon literary classics that are most often read in literature classes at MACC. The library also has a non-fiction collection that holds books based on hundreds of academic subjects students might consider when conducting research for class projects.

**Reference:** the LARC in Moberly has a designated room with several kinds of reference materials ranging from encyclopedias, dictionaries, maps, and even daily/monthly newspapers and periodicals. These materials cannot be checked out as they are considered “*library use only*” materials.

**Ebooks:** the LARC provides access to ebooks through [EBSCO eBooks](#). Accessible through the library website <http://www.macc.edu/library-resources>.



**Text Books on loan (library use only):** Students are able to borrow textbooks from the LARC at all locations, but must show a valid form of identification in order to do so. All text books must be used **in the LARC**.

### **Encore Discovery Service (EDS):**

Encore Discovery Service, provides up-to-date relevancy ranked information across ALL the electronic databases offered by the MACC Library. Access to 18 EBSCO Complete and 4 Gale databases, plus Films on Demand is provided with one search via EDS.

### **EBSCO:**

EBSCO in EDS offers access to many different databases:

- **Academic Search Complete**
- **Associate Programs Source**
- **Book Collection Nonfiction**
- **Business and Company ASAP**
- **Business Source Premier**
- **Child Development & Adolescent Studies**
- **CINAHL Plus with Full Text**
- **Environment Complete**
- **ERIC**
- **Garden, Landscape, & Horticulture Index**
- **Humanities International Complete**
- **Left Index**
- **Library Information Science & Technology Abstracts with Full Text**
- **Medline**
- **Professional Development Collection (Education)**



### **Films on Demand:**

This database provides students with access to films and documentaries on a variety of topics. Simply perform a keyword search in EDS and select *Films on Demand* from under *Content Provider* in the left hand menu in Encore.

### **Computer Access:**

LARC offers access to computers and Wi-Fi. Students must have a student ID and current username and password in order to use the computers in the Academic Resource Center.

### **Printer/Copier/Scanner Usage**

If a student wants to print from a computer or make copies on our copy machine, there is a small fee. The printer copier fees are as follows:

**Black and White Printer:** Free with payment of technology fee when registering.

**Color Printer:** 35 cents per printed page (Moberly LARC)

**Copier Machine:** 10 cents per copy

Students may also use the LARC scanners to make copies, this service is free. Copier machines and color printers are available at each campus location, but not all machines can be found in the LARC.

### **Small Group Study Rooms**

Small study rooms are available at most LARC locations for use by students working on group projects, or simply needing a quiet space to study.

## **LARC Contact Information**

**If you have any questions in regards to the services offered at LARC please contact us by calling 660-263-4100 and dialing the extension listed.**

### **Moberly Campus:**

Valerie Darst, *Director of Library and Academic Resource Center*, ext. **11244** [ValerieDarst@macc.edu](mailto:ValerieDarst@macc.edu)

Donna M. Monnig, *Library Services Specialist*, ext. **11210** [DonnaMonnig@macc.edu](mailto:DonnaMonnig@macc.edu)

Jill Gosseen, *Library and Academic Resource Center Coordinator*, ext. **11310** [JillGosseen@macc.edu](mailto:JillGosseen@macc.edu)

### **Mexico Higher Education Center:**

Rhonda Curtis, *Business Office Specialist/Advisor*, ext. **13629** [RhondaCurtis@macc.edu](mailto:RhondaCurtis@macc.edu)

Walter Staley, *Instructional Technology Specialist*, ext. **13651** [WalterStaley@macc.edu](mailto:WalterStaley@macc.edu)

### **Kirksville Higher Education Center:**

Elizabeth Gregory, *Assistant Director*, ext. **15013** [ElizabethGregory@macc.edu](mailto:ElizabethGregory@macc.edu)

### **Hannibal Higher Education Center:**

Amy See, *Advisor/Resource Coordinator*, ext. **14012** [AmySee@macc.edu](mailto:AmySee@macc.edu)

### **Columbia Higher Education Center:**

Don Tennill, *Resource Coordinator*, ext. **12116** [DonTennill@macc.edu](mailto:DonTennill@macc.edu)