Adding Unit Items: (MUST be in author mode)

1. Go to Course Home (in author mode) - to the right you will see:

2. Select Course Items.

3. Select Add Unit.

4. Add Title (The Unit title defaults to “Unit”. You may name the units whatever you like, just be sure to check the box beside “Use title in navigation menu”).

Choose the Unit you want to place your new item.

A new feature is that you have additional set up choices available before you select “Add Unit” found at the bottom right of the screen.